

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
MINUTES**

**CSC 2-2025**

**Wednesday, March 5, 2025**

**Council Chamber - In Person and Electronic Meeting  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Bateman, Bradley (Regional Chair)\*, Campion, Diodati\*, Foster (Committee Chair), Gale\*, Ganann\*, Grant\*, Heit, Insinna, Redekop\*, Whalen (Committee Vice-Chair) , Zalepa\*

Other Councillors: Sorrento\*

Absent/Regrets: Davies, Secord, Siscoe

Staff: D. Carnegie, Acting Commissioner, Corporate Services/Treasurer, B. Fucile, Corporate Performance Specialist, D. Gibbs, Director, Legal & Court Services, C. Habermebl, Director, Waste Management Services\*, R. Hill, Legislative Coordinator, A. Kasmani, Medical Officer of Health, A. Korchok, Chief of Staff\*, S. Madder, Associate Director, Strategic Initiatives, B. Menage, Director, Procurement & Strategic Acquisitions, R. Muzzell, Manager, Program Financial Support\*, A.-M. Norio, Regional Clerk, C. Ogunniyi, Manager, DEI Indigenous Relations\*, M. Raquion, Director, Financial Management & Planning/Deputy Treasurer, M. Sergi, Deputy Chief Administrative Officer, J. Spratt, Legislative Coordinator, M. Steele, Associate Director, Reporting & Analysis, R. Tripp, Chief Administrative Officer

\* indicates participants who attended the meeting electronically, all others participated in person

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**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:30 a.m.

**2. LAND ACKNOWLEDGEMENT STATEMENT**

Councillor Insinna read the Land Acknowledgement Statement.

**3. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**4. PRESENTATIONS**

There were no presentations.

**5. DELEGATIONS**

**5.1 Niagara Region Business Licensing - Tow Rotation Concerns**

**5.1.1 Chris York, Jo's Auto Collision Towing**

Chris York, Jo's Auto Collision Towing, appeared before Committee and expressed concerns respecting the administration of tow rotation now that the Region is no longer licencing tow trucks.

**6. ITEMS FOR CONSIDERATION**

**6.1 CLK 1-2025**

Municipal Diversity Plan for Appointments to the Niagara Regional Police Service Board

Moved by Councillor Bateman  
Seconded by Councillor Heit

That Report CLK 1-2025, dated March 5, 2025, respecting Municipal Diversity Plan for Appointments to the Niagara Regional Police Service Board, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Municipal Diversity Plan for Appointments to the Niagara Regional Police Service Board, attached as Appendix 1 to Report CLK 1-2025, **BE APPROVED** in accordance with Subsection 28(1) of the Community Safety and Policing Act, 2019.

**Carried**

6.2 CSD 8-2025

2024 Year-End Results and Transfer Report

Melanie Steele, Associate Director, Reporting & Analysis, provided information respecting 2024 Year-End Results and Transfer Report. Topics of the presentation included:

- Background
- Deliverables
- Q4 Operating Results - Levy, Rates & Special Levies
- Reserve Balances
- Q4 Capital Results
- Recommended Year-End Transfers
- Q4 Achievements

Moved by Councillor Ganann  
Seconded by Councillor Zalepa

1. That the unaudited summarized financial results of the Niagara Region, as detailed in Appendix 1 to Report CSD 8-2025, **BE RECEIVED** for information;
2. That the 2024 year-end operating surplus for the General Tax Levy-supported programs of \$10,107 thousand **BE TRANSFERRED** to reserves as follows:
  - a) \$39 thousand from the Ontario Police Video Training Alliance (OPVTA) Reserve Fund as per NRPS recommendation to their Board (Appendix 5 to Report CSD 8-2025),
  - b) \$502 thousand from the Police Contingency Reserve Fund as per NRPS recommendation to their Board (Appendix 5 to Report CSD 8-2025),
  - c) \$10,648 thousand to the Taxpayer Relief Reserve;
3. That the 2024 year-end operating surplus for the water and wastewater rate-supported programs of \$2,287 thousand **BE TRANSFERRED** to reserves as follows:
  - a) \$2,237 thousand to the Water Capital Reserve,
  - b) \$50 thousand to the Wastewater Stabilization Reserve;
4. That the 2024 year-end operating surplus for the Waste Management Special Tax Levy of \$3,719 thousand **BE TRANSFERRED** to the Waste Management Capital Reserve;

5. That the 2024 year-end operating surplus for the Transit Special Tax Levy of \$1,541 thousand **BE TRANSFERRED** to the Niagara Transit Commission Stabilization Reserve as per NTC recommendation to their Board (Appendix 7 to Report CSD 8-2025);
6. That the Housing Services Development Charge balance of \$1,756 thousand created from a previous over contribution from the Housing Services Reserve **BE TRANSFERRED** back to the Housing Services Reserve;
7. That the balances held in the Capital Variance Projects as per Table 7 **BE APPROVED** and transfers completed from the capital variance project of \$7,946 thousand to the following reserves:
  - a) \$1,259 thousand to the Waste Management Capital Reserve
  - b) \$6,687 thousand to the Water Capital Reserve;
8. That the \$4,634 thousand of the 2024 debt charge placeholder in the Wastewater Capital Reserve **BE TRANSFERRED** to fund the South Niagara Wastewater Treatment Solution Project 200000724 in substitution of approved but unissued long-term debt; and
9. That the encumbrances of \$11,851 thousand (Appendix 2 to Report CSD 8-2025) **BE RECEIVED** for information, and that the deferral of these expenditures be included in the 2025 operating budget.

**Carried**

**Councillor Information Request(s):**

Request Niagara Regional Police provide information regarding projected overtime costs for 2025 considering the impact the additional FTE's approved in the 2025 budget might have. Councillor Heit.

Request Niagara Regional Police provide information on the approved budgets or future planned budget request for body cameras. Councillor Heit.

**7. CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Campion  
Seconded by Councillor Insinna

That the following items **BE RECEIVED** for information:

CSD 9-2025

Corporate Non-Competitive Procurement Activities Exceeding \$100,000

CSC-C 3-2025

Statement of Remuneration and Expenses for Members of Council and Council Appointees for 2024

**Carried**

**8. OTHER BUSINESS**

**8.1 Niagara Region Property Inventory**

Councillor Insinna requested an inventory and evaluation of Niagara Region properties be undertaken. Michelle Sergi, Deputy Chief Administrative Officer, advised that a property inventory is currently underway, and this information would be provided to Council upon completion.

**9. NEXT MEETING**

The next meeting will be held on Wednesday, April 9, 2025, at 9:30 a.m. in the Council Chamber, Regional Headquarters

**10. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:22 p.m.

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Councillor Foster  
Committee Chair

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Rebecca Hill  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk