

## Memorandum

**CSC-C 10-2025**

**Subject:** Recommendations from the Joint Board of Management – Niagara Courts meeting held on April 17, 2025

**Date:** May 7, 2025

**To:** Corporate Services Committee

**From:** Ann-Marie Norio, Regional Clerk

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The Joint Board of Management – Niagara Courts, at its meeting held on April 17, 2025, passed the following motion for consideration by the Corporate Services Committee:

That Report JBM-C 1-2025, dated February 6, 2025, respecting Court Services Write-Off Recommendations for the Period Ending December 31, 2024, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the delinquent cases summarized in the Analysis Section of Report JBM-C 1-2025, **BE APPROVED** for write-off and removal from the Integrated Court Offences Network (ICON) system in accordance with the Ministry of the Attorney General (MAG) *Provincial Offences Act* Write-off Directive and Operating Guideline and the Niagara Region Courts approved write off criteria.

A copy of the minutes of the Joint Board of Management – Niagara Courts meeting held on April 17, 2025, and the associated report are attached to this memorandum.

Respectfully submitted and signed by

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Ann-Marie Norio  
Regional Clerk