
Schedule of revenue and expenses
The Regional Municipality of Niagara
Public Health Department Community
Mental Health Program

March 31, 2025

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INDEPENDENT AUDITORS' REPORT

To Members of Council of the Regional Municipality of Niagara and Ontario Health – West Region:

Opinion

We have audited the accompanying schedule of revenue and expenses of the Regional Municipality of Niagara Public Health Department – Community Mental Health Program (the “Program”) for the year ended March 31, 2025 and notes to the schedule (hereinafter referred to as the “Schedule”).

In our opinion, the financial information in the accompanying Schedule of the Program for the year ended March 31, 2025, is prepared, in all material respects, in accordance with the financial reporting provision of the Multi-Sector Service Accountability Agreement effective April 1, 2023 between Ontario Health – West Region and the Regional Municipality of Niagara – Mental Health (the “guidelines”).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the “**Auditors’ Responsibilities for the Audit of the Schedule**” section of our auditors’ report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the schedule in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Financial Reporting Framework

We draw attention to Note 1 to the Schedule, which describes the applicable financial reporting framework and the purpose of the Schedule.

As a result, the Schedule may not be suitable for another purpose.

Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Schedule

Management is responsible for the preparation of the Schedule in accordance with the guidelines, and for such internal control as management determines is necessary to enable the preparation of a Schedule that is free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the financial reporting process.

Auditors' Responsibilities for the Audit of the Schedule

Our objectives are to obtain reasonable assurance about whether the Schedule as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the Schedule.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the Schedule, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

St. Catharines, Canada

July 24th, 2025

THE REGIONAL MUNICIPALITY OF NIAGARA
HEALTH SERVICES DEPARTMENT
MENTAL HEALTH PROGRAM

Schedule of Revenues and Expenditures

Year ended March 31, 2025, with comparative figures 2024

	2025 Budget	2025 Actual	2024 Actual
Revenue:			
Province of Ontario Grants	\$ 6,567,779	6,567,779	6,567,779
Interest	-	-	-
Miscellaneous	-	90,522	5,040
	6,567,779	6,658,301	6,572,819
Expenditure:			
Compensation			
Salaries	4,958,164	4,987,218	4,954,902
Employee benefits	983,320	1,074,873	1,025,484
	5,941,484	6,062,091	5,980,386
Service Costs			
Administration costs (note 2)	39,500	602,840	492,970
Audit and other Professional fees	2,821	6,599	3,068
Computer maintenance and supplies	5,225	12,046	12,466
Printing, postage, stationery and office supplies	28,652	12,390	16,640
Other expenses	53,050	46,798	39,938
Rent and property taxes	266,700	430,316	372,587
Staff education	23,538	35,303	20,043
Telephone	15,913	16,339	17,880
Travel	190,896	200,774	190,766
	626,295	1,363,404	1,166,357
Total expenditures	6,567,779	7,425,496	7,146,743
Ineligible administration costs (note 2)	-	563,340	453,470
Total eligible expenditures	6,567,779	6,862,156	6,693,274
Excess (shortage) of revenue over eligible expenditures	0	(203,855)	(120,455)

THE REGIONAL MUNICIPALITY OF NIAGARA

PUBLIC HEALTH DEPARTMENT

COMMUNITY MENTAL HEALTH PROGRAM

Notes to Schedule

For the year ended March 31, 2025

1. Significant accounting policies:

(a) Basis of accounting

The Schedule has been prepared for the Ontario Health – West Region. It is prepared in accordance with Canadian public sector accounting standards, except that it does not provide for employee future benefits and does not capitalize and amortize tangible capital assets. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial information necessarily involves the use of estimates and approximations. These have been made using careful judgments.

(b) Revenues and expenses:

Revenue is recognized on an accrual basis of accounting.

The accrual basis of accounting recognizes revenues as they become available and measurable, expenses are recognized as they are incurred and measurable as a result of a receipt of goods or services and the creation of a legal obligation to pay.

(c) Capital Assets

Capital assets are recognized as expenditures and amortization is not recorded.

(d) Employee future benefits

Employee future benefits are provided which will require funding in future periods. These benefits include sick leave, benefits under the Workplace Safety and Insurance Board ("WSIB") Act, and life insurance, extended health and dental benefits for early retirees. These benefits are recorded on a cash basis.

(e) Use of estimates

Since precise determination of many assets and liabilities is dependent upon future events, the preparation of a periodic schedule involves the use of estimates and approximations. These have been made using judgements.

THE REGIONAL MUNICIPALITY OF NIAGARA

PUBLIC HEALTH DEPARTMENT

COMMUNITY MENTAL HEALTH PROGRAM

Notes to Schedule

For the year ended March 31, 2025

2. Administration costs:

The program records direct operating expenses to their respective activity. In addition, since 2013, the Region established a consolidated cost allocation policy with a guiding principle of more closely aligning indirect costs with the support programs and services as defined by the Province of Ontario in the Financial Information Return (FIR). This methodology allocates these indirect costs to end programs/services based on usage drivers.

Under this methodology, all departments providing program/service support functions will allocate their costs using drivers specific to each type of expense.

Administration costs are comprised of the following charges:

	2025	2024
Financial services	\$ 63,569	\$ 47,031
Human resource services	111,944	122,762
IT services	287,678	258,913
Debt charges	139,649	64,264
Total administration charges	\$ 602,840	\$ 492,970

As per direction from the funding body, administration costs are limited to \$39,500 (\$39,500 in 2024) and therefore administration costs in excess of the limit are considered ineligible and have been shown as a reduction of expense on the schedule of revenue and expenses.

	2025	2024
Total administration charges	\$ 602,840	\$ 492,970
Less: administration cost limit	39,500	39,500
Total ineligible administration costs	\$ 563,340	\$ 532,470