

**Minute Item No. 5.1
PBLRC-C 5-2019
Procedural By-law Considerations**

That Correspondence Item PBLRC-C 5-2019, being a memorandum from A.-M. Norio, Regional Clerk, dated June 17, 2019, respecting Procedural By-law Considerations, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE DIRECTED** to utilize the template provided in Appendix 1 of Correspondence Item PBLRC-C 5-2019 as the format for the new Procedural By-law.

**Minute Item No. 5.2
PBLRC-C 6-2019
Regional Council Expense Policy**

That Correspondence Item PBLRC-C 6-2019, being a memorandum from A.-M. Norio, Regional Clerk, dated June 17, 2019, respecting Amendments to Regional Council Expense Policy, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the draft Regional Council Expense Policy (Appendix 2 to Correspondence Item PBLRC-C 6-2019), as amended, **BE SENT** to Council for approval.

**Minute Item No. 6
Consent Items for Information**

That the following items **BE RECEIVED** for information:

PBLRC-C 03-2019
Comparison of Bourinot's Rules of Order and Robert's Rules of Order

PBLRC-C 04-2019
Comparison of Municipal Procedural By-laws