CAO 10-2019 Appendix G:

Write shared servic

W

Develop pr

Review the requirement of a separate bank account and invest

En

PDCA Checkpoint: Are operatior

NRH Board approval

Council approval

Communication to staff re: model and transi

Project implementation risk ass

Data I

Verify business processes v

ID software systems required for

Verify carry forward t

ID who needs what access to software

ID whether current licenses are enough or more are

ID if hardware is required for t

Transition technology to Niagar

Human Re

Confirm FTE count alongside current staff

Review and update NRH job desc

Align revised job descriptions to compensation bands (benefits, pension, vacat

Inform union of transition plan and

Establish union pa

Priva

Recommend governan

ce/personnel agreement to support governance model - NR now provides all services and dedica

rite new operational agreement - funding, property management, business type/model (LHC/nc

ocess if we want to make changes to governance model in the future - input into operational ag

Develop plan to move to new governan

Inform providers of

Establish cross departmental policies for data access and sharing - input into shared services ag

Update program conse

Council/Board approval/appointment of new governa

Review reserves and debt to determine which coporation they will

tment accounts and determine if they should be moved to the Niagara Region from the NRH cor

Confirm funding sources for 2020 - are any applications for renewal r

Establish new operating budget for new teams moving in (Dept IDs, approval proce

nsure new impacts of budget changes do no negatively affect operations. Plan for adjustment if

Operating budget

Op

Confirm work area fo

Map new appeals

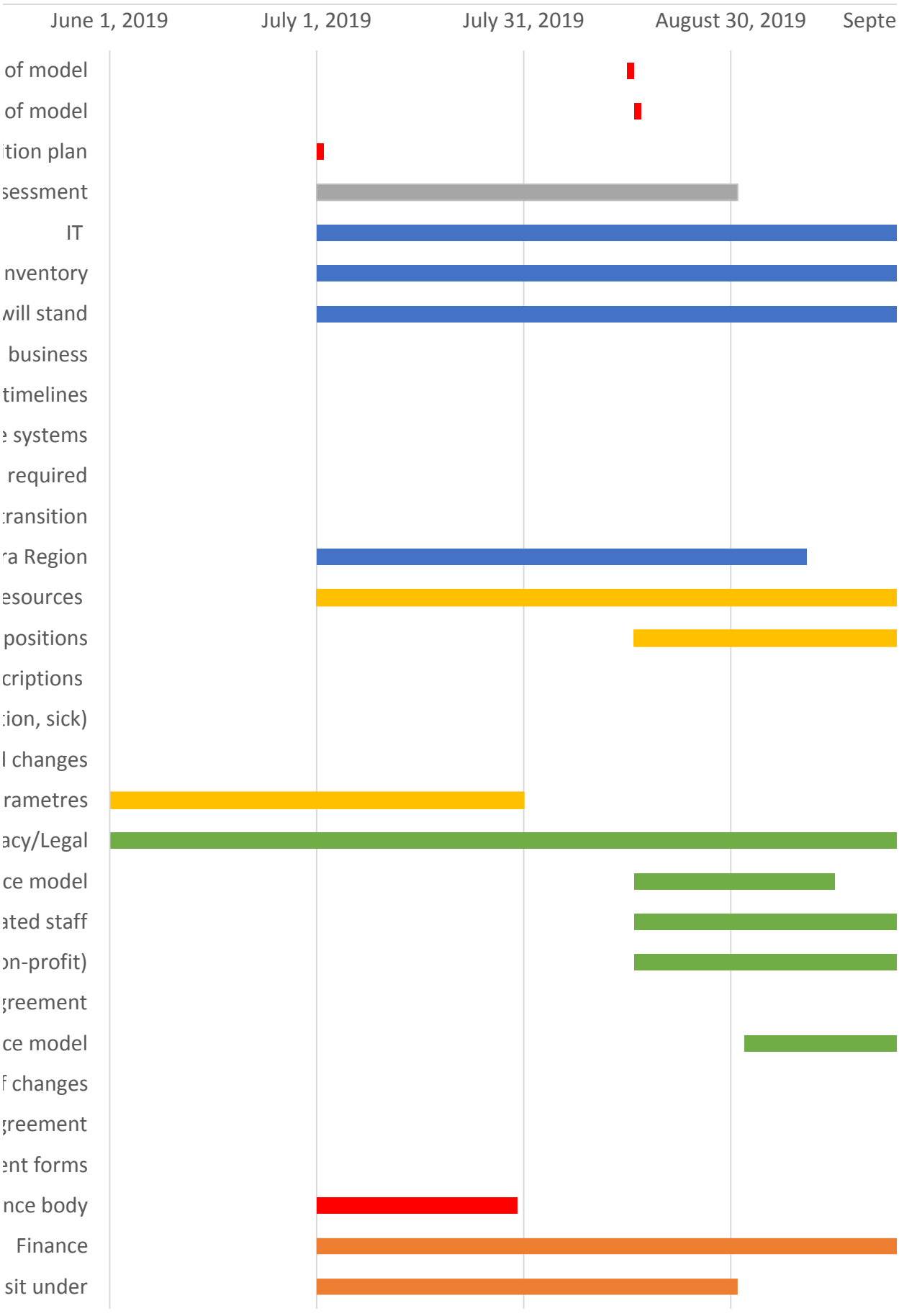
Map new financial p

Report to Council re: transition co

ns functioning efficiently and effectively? Is futher optimization required in addition to the origi

Lean out operations where opportuni

Initiate service optimiza


June 1, 2019
July 1, 2019
July 31, 2019
August 30, 2019
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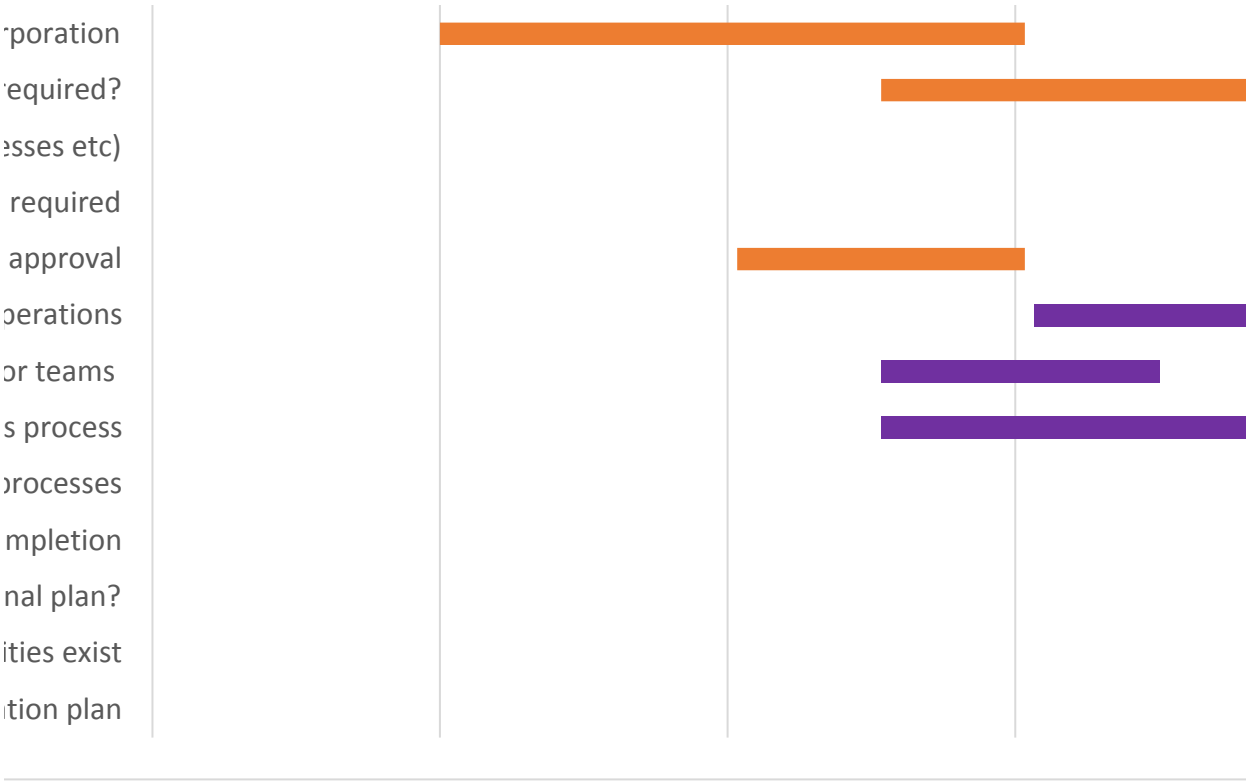
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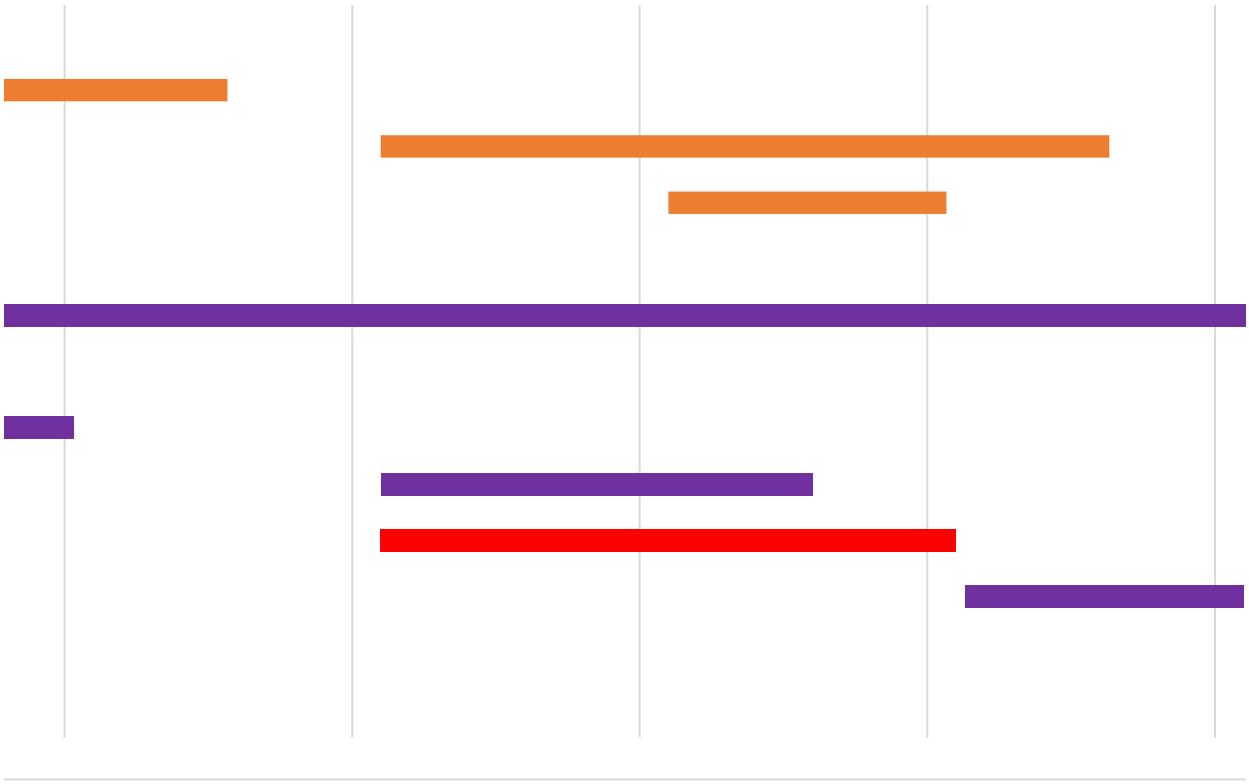
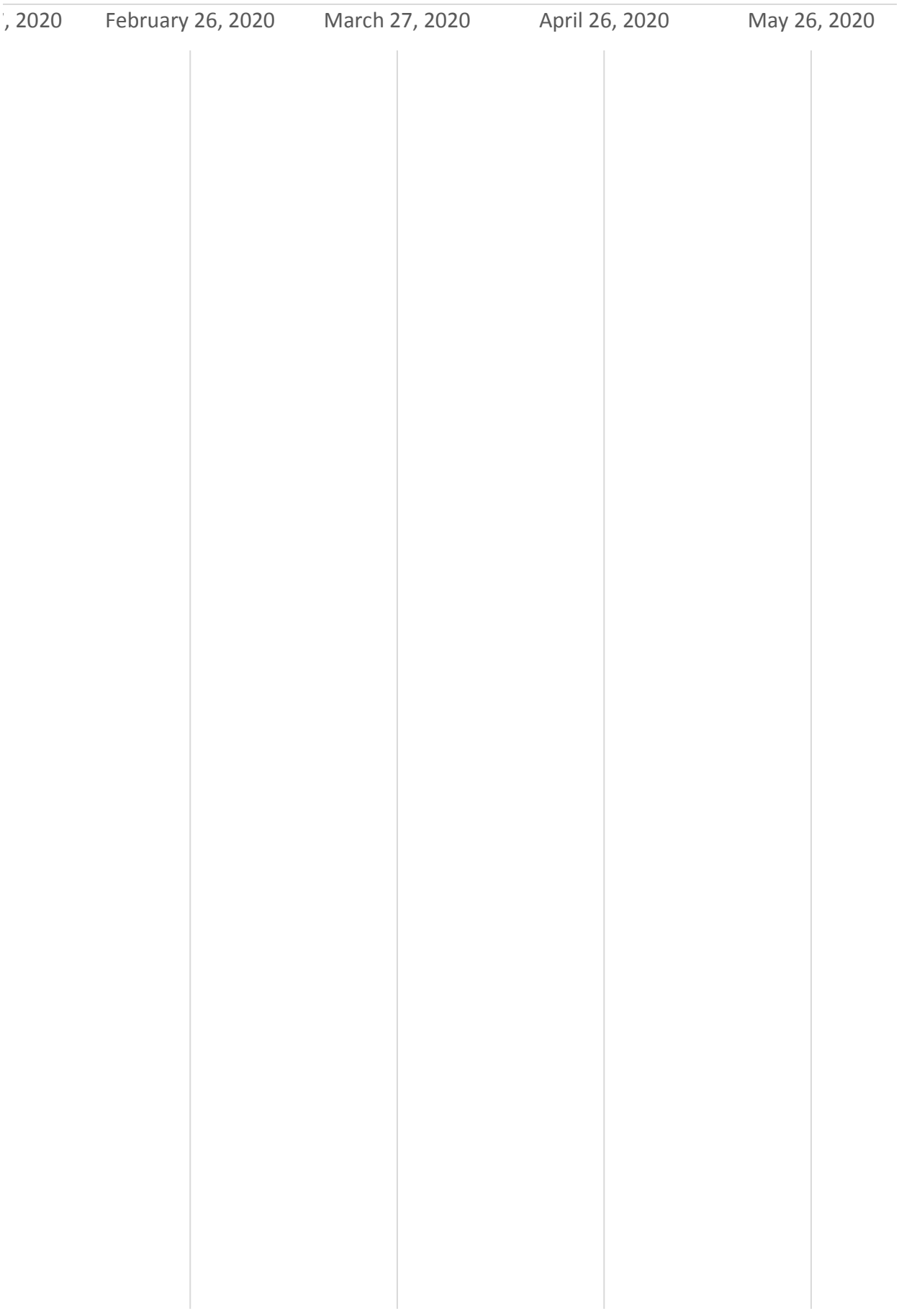
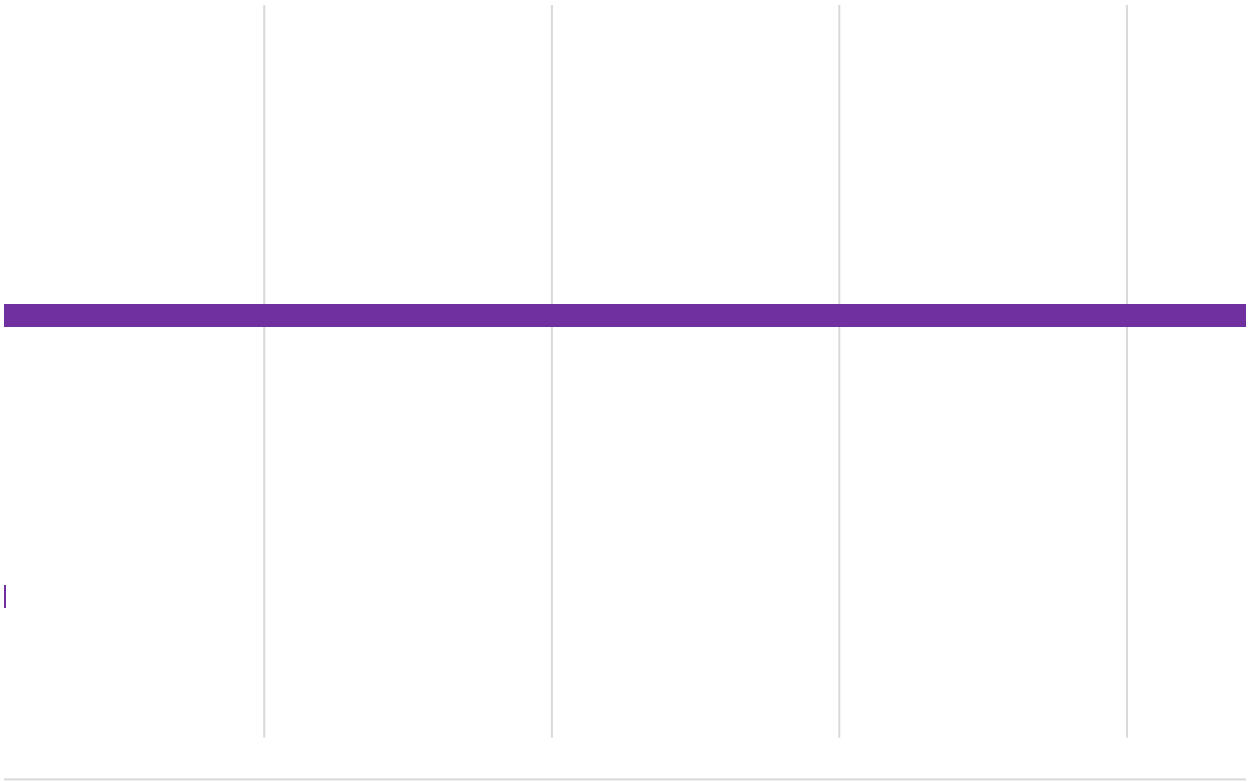
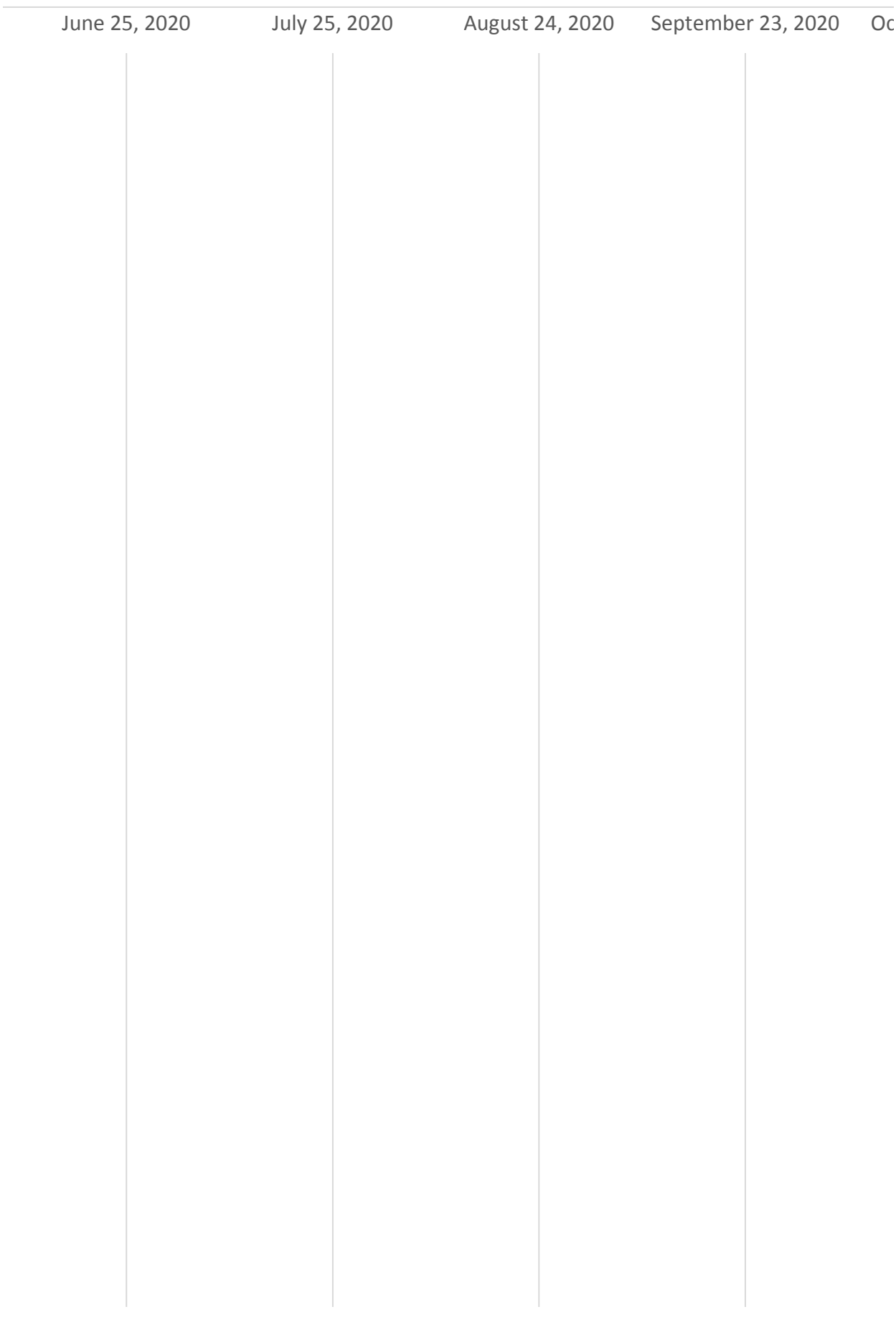
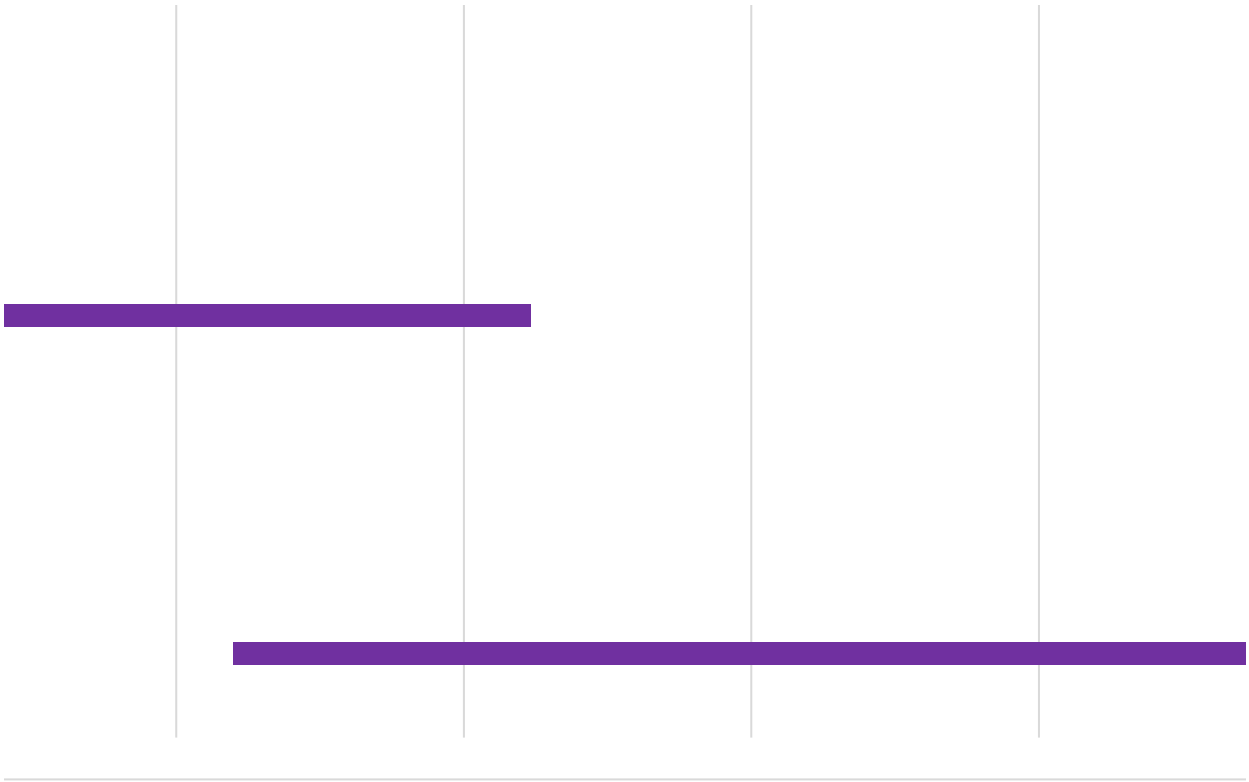
October 29, 2019
November 28, 2019
December 28, 2019
January 27

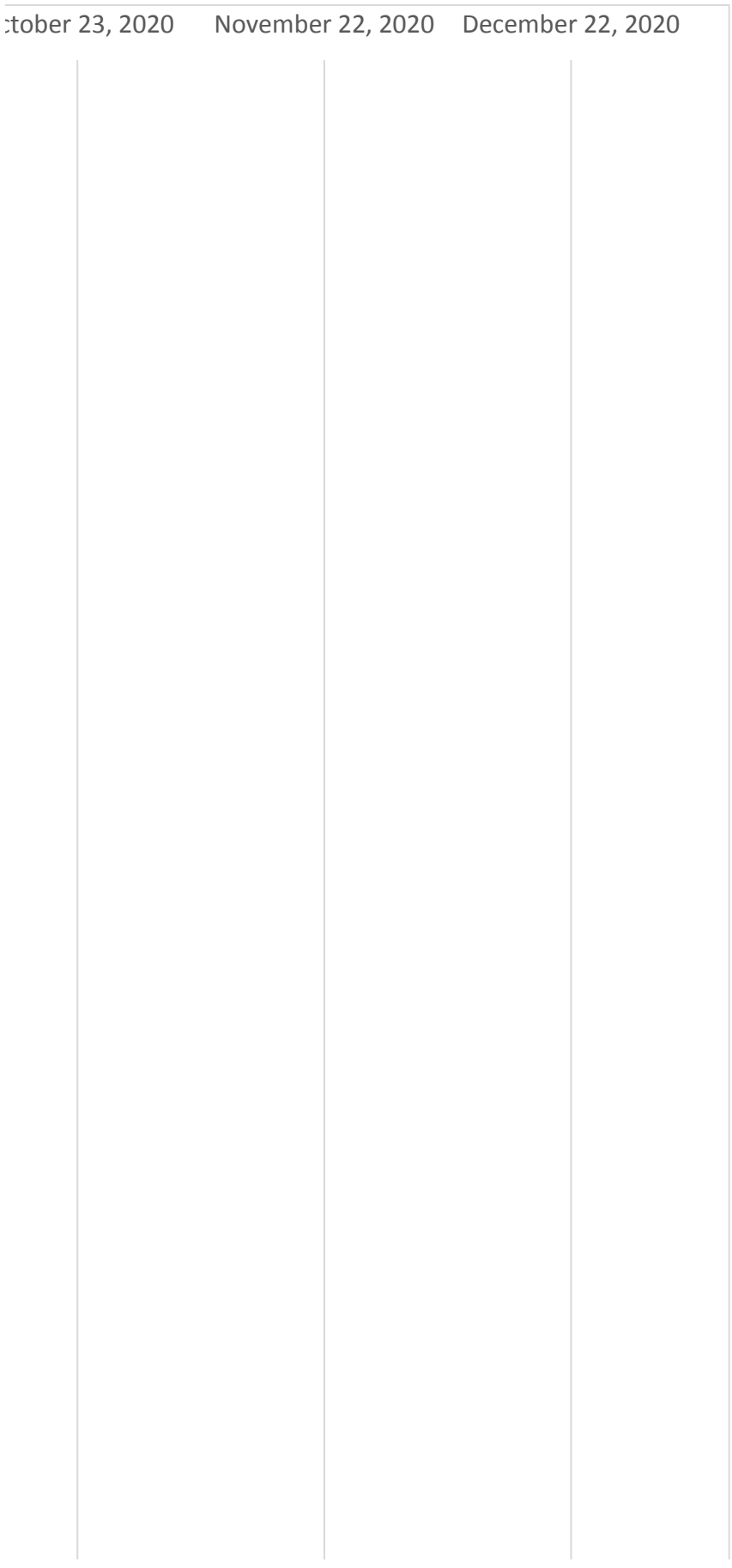
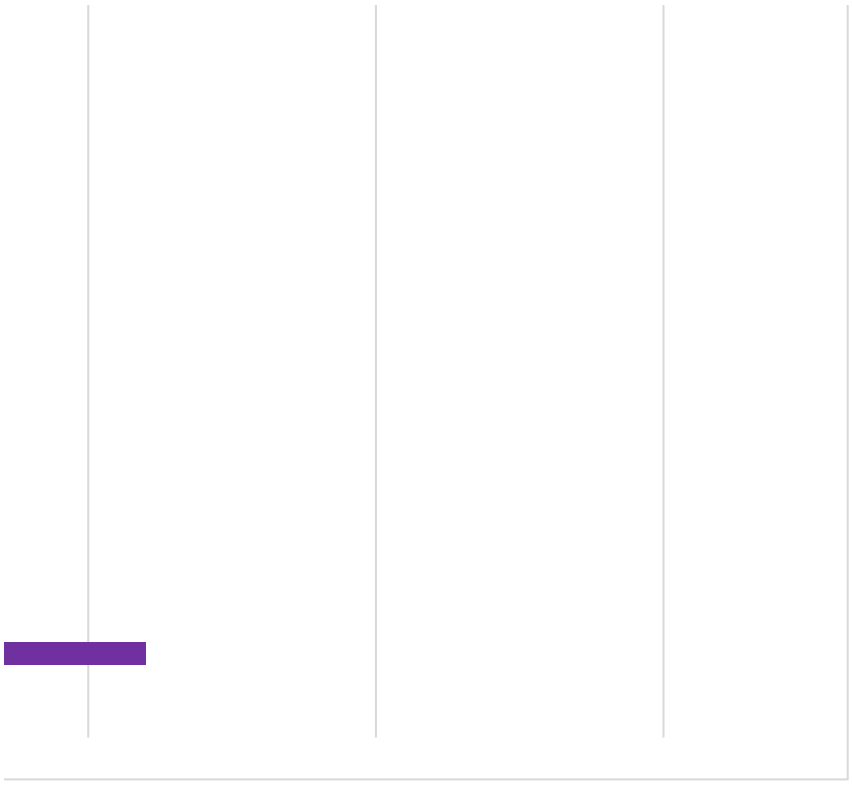



, 2020
February 26, 2020
March 27, 2020
April 26, 2020
May 26, 2020




June 25, 2020
July 25, 2020
August 24, 2020
September 23, 2020
Oc




ctober 23, 2020
November 22, 2020
December 22, 2020