

Appendix C – Continual Improvement Activities

| Continual Improvement Measures | Both HQ Facilities | Niagara Regional Police Services Headquarters |
|---|--------------------|---|
| Development of a Green Procurement Policy | X | |
| Continue to expand Battery Collection and Recycling program at all Regional facilities | X | |
| Expand office supply recycling program and awareness campaign | X | |
| Remove surplus garbage cans that have reappeared since Desk-side program roll-out and redistribute Desk-side Waste Diversion Kits as required | X | |
| Continue to promote reusable cup awareness to reduce disposal of single use cups | X | |
| Continue to promote the office binder reuse program and discourage new binder purchases | X | |
| Work with IT Solutions on new printer contract to determine if PIN or swipe card printing can be the default setting to reduce paper | X | |
| Promote the Regional HQ Print Shop services as a more sustainable option to general office printing which generates higher paper consumption | X | |
| Develop a multi-phase plan to ban select single-use plastics from Regional facilities | X | |
| Offer Keen on Green training e-module for all new employees through HR Welcome Email | | X |
| Confirm sorting stations are fully assembled and complete | | X |
| Map HQ sorting station locations | | X |
| Improve signage on Molok containers to match sorting station signage | | X |
| Initiate a nitrile glove recycling pilot in high generation zones | | X |
| Increase toner cartridge recycling program awareness | | X |
| Improve efficient use of liner bags in sorting stations at NRPS | | X |