
MEMORANDUM

LNTC-C 12-2019

Subject: Transit Governance Study Update

Date: September 25, 2019

To: Linking Niagara Transit Committee

From: Kumar Ranjan, Transportation Lead GO Implementation

This memo is to update Committee on the status of the Transit Governance Study further to the overview provided in LNTC-C 09-2019.

2019-RFP-194 Niagara Transit Governance Study was issued on June 24, 2019 and closed July 23, 2019 resulting in four (4) proposals being submitted. Following a rigorous technical evaluation process, two proponents met the minimum technical threshold and proceeded to the final technical evaluation stage of an oral presentation/interview. At the conclusion of the technical and price evaluation, a successful proponent was identified for award and, at the time of writing this memo, Niagara Region's Procurement is finalizing the agreements and once completed, the successful proponent's name will be made available.

The successful proponent has a number of highly qualified professionals on the project team including a Transit Lead who has a number of years of direct experience in planning and executing a comprehensive and customer-focused integration of multiple transit services for a large Region in western Ontario.

Based on LNTC's direction regarding leadership for the governance work, the CAO Transit Governance Committee (CAO Committee) provided strategic oversight during the development of the RFP with some members participating on the evaluation committee. As the project enters the next phase, the CAO Committee is anticipated to be actively engaged with the consultants, playing a key role in the kick-off and shaping the vision and outcome of this assignment.

Based on the proposal by the successful proponent, updated timelines with key tasks are outlined below in Table 1.

Table 1: Updated Timelines for Governance Review Study

Timeline	Key Tasks
September 2019	Project kick-off (anticipated)
Sept 2019 – Feb 2020	Project Planning and Guiding Principles Refresh
	Current System Assessment
	Peer Systems and Best Practices Scan
	Projected 10 Year High-Level Demand Analysis
	Identification of Anticipated Transit Service Levels, Capital, and Operating Costs
	Consolidated Model Options Development
	Consolidated Model Options Evaluation
	Presentations and interim reports
March 2020	Final Report

LNTC-C 09-2019 noted the Provincial review of the upper-tier governments as a key external influencing factor to this study. Provision has been made in the RFP to revisit the project scope should the recommendations from the Provincial review of upper tier governments affect Niagara.

It is important to note that the timelines could be affected due to matters beyond control of the project team such as a protracted consultation process, or the need to revisit the study scope due to outcome of the above mentioned Provincial review.

Respectfully submitted and signed by,

Kumar Ranjan, P. Eng.
Transportation Lead
GO Implementation Office
Public Works Department