

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
OPEN SESSION**

**CSC 11-2019  
Wednesday, November 6, 2019  
Council Chamber  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: Butters, Diodati, Easton, Edgar, Fertich, Foster (Committee Chair), Gale, Heit, Ip, Redekop, Rigby, Whalen (Committee Vice-Chair)

Councillors: Huson

Absent/Regrets: Bradley (Regional Chair), Campion

Staff: E. Amirault, Associate Director, Finance Operations & Systems, K. Angrilli, Manager, Total Rewards, H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, D. Gibbs, Director, Legal & Court Services, T. Harrison, Commissioner/Treasurer, Corporate Services, K. Lotimer, Legislative Coordinator, F. Meffe, Acting Director, Human Resources, B. Menage, Director, Procurement & Strategic Acquisitions, R. Mostacci, Commissioner, Planning & Development Services, M. Trennum, Deputy Regional Clerk, S. Wood, Legal Counsel

---

**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:31 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. PRESENTATIONS**

There were no presentations.

**4. DELEGATIONS**

There were no delegations.

**5. ITEMS FOR CONSIDERATION**

**5.1 CSD 45-2019**

Updates to Employee Expense Policy

Moved by Councillor Whalen

Seconded by Councillor Edgar

That Report CSD 45-2019, dated November 6, 2019, respecting Updates to Employee Expense Policy, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That Policy C-F-007 (C3-E02) Expenses – Reimbursement of (Appendix 1 of Report CSD 45-2019), **BE REPEALED**; and
2. That the Employee Travel and Expense Policy (Appendix 2 of Report CSD 45-2019), **BE APPROVED**.

**Carried**

**5.2 CLK 14-2019**

Amendments to Regional Council Expense Policy

Moved by Councillor Ip

Seconded by Councillor Rigby

That Report CLK 14-2019, dated November 6, 2019, respecting Amendments to Regional Council Expense Policy, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the amendments to the Regional Council Expense Policy (C-RC-001) as outlined in Appendix 1 of Report CLK 14-2019, **BE APPROVED**; and
2. That Schedule “A” of By-law 2017-99, being a by-law to provide for the reimbursement of expenses of the members of council for The Regional Municipality of Niagara, **BE AMENDED** to include the changes outlined in Appendix 1 of Report CLK 14-2019.

**Carried**

**Councillor Information Request(s):**

Provide information respecting the publishing of receipt level details of Councillor expenses on the Region's public website. Councillor Ip.

5.3 HR 02-2019

Citizen Committee on Council Remuneration

Moved by Councillor Diodati

Seconded by Councillor Fertich

That Report HR 02-2019, dated November 6, 2019, respecting Citizen Committee on Council Remuneration, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Citizen Committee on Council Remuneration Recommendation Report contained in Appendix I to Report HR 02-2019, for the Citizen Committee on Council Remuneration, **BE RECEIVED**;
2. That the current external comparator group of municipalities including the Regional Municipalities of Waterloo, Halton, York, Durham, and Peel and the Municipalities of Hamilton, Ottawa, Windsor and Chatham-Kent, **BE MAINTAINED**;
3. That the current methodology **BE REPLACED** with the new methodology, effective December 1, 2019 and not retroactive to December 1, 2018 as follows:

That councillor remuneration (excluding the Regional Chair) be adjusted annually on December 1st, based on the salary structure increase granted to non-union employees on April 1st of the same calendar year, which was 1.5% for 2019;
4. That the new methodology **BE APPLIED** annually on December 1st each year and remain in place until such time as Regional Council directs a change to the methodology; and
5. That the new methodology **BE APPLIED** to the Regional Chair's remuneration effective the next term of Regional Council.

Moved by Councillor Ip  
Seconded by Councillor Butters

That the motion **BE AMENDED** as follows:

3. That the current methodology **BE REPLACED** with the new methodology, ***effective with the new term of Council, December 1, 2022*** ~~2019 and not retroactive to December 1, 2018~~ as follows:

That councillor remuneration (~~excluding~~ ***including*** the Regional Chair) be adjusted annually on December 1st, based on the salary structure increase granted to non-union employees on April 1st of the same calendar year, ~~which was 1.5% for 2019;~~ and

- ~~5. That the new methodology **BE APPLIED** to the Regional Chair's remuneration effective the next term of Regional Council.~~

Recorded Vote:

Yes (4) – Butters, Edgar, Ip, Whalen.

No (7) – Diodati, Fertich, Foster, Gale, Heit, Redekop, Rigby.

**Defeated**

The Committee Chair called the vote on the motion, as follows:

That Report HR 02-2019, dated November 6, 2019, respecting Citizen Committee on Council Remuneration, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Citizen Committee on Council Remuneration Recommendation Report contained in Appendix I to Report HR 02-2019, for the Citizen Committee on Council Remuneration, **BE RECEIVED**;
2. That the current external comparator group of municipalities including the Regional Municipalities of Waterloo, Halton, York, Durham, and Peel and the Municipalities of Hamilton, Ottawa, Windsor and Chatham-Kent, **BE MAINTAINED**;
3. That the current methodology **BE REPLACED** with the new methodology, effective December 1, 2019 and not retroactive to December 1, 2018 as follows:

That councillor remuneration (excluding the Regional Chair) be adjusted annually on December 1st, based on the salary structure increase granted to non-union employees on April 1st of the same calendar year, which was 1.5% for 2019;

4. That the new methodology **BE APPLIED** annually on December 1st each year and remain in place until such time as Regional Council directs a change to the methodology; and
5. That the new methodology **BE APPLIED** to the Regional Chair's remuneration effective the next term of Regional Council.

Recorded Vote:

Yes (8) – Diodati, Easton, Edgar, Fertich, Foster, Heit, Redekop, Rigby.

No (4) – Butters, Gale, Ip, Whalen.

**Carried**

#### 5.4 CLK 15-2019

Establishment of Women's Advisory Committee

Moved by Councillor Fertich

Seconded by Councillor Rigby

That Report CLK 15-2019, dated November 6, 2019, respecting Establishment of Women's Advisory Committee, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the terms of reference for the Women's Advisory Committee attached as Appendix 1 to Report CLK 15-2019, **BE APPROVED**;
2. That up to three (3) Regional Councillors **BE APPOINTED** to the Women's Advisory Committee; and
3. That staff **BE DIRECTED** to advertise for interested citizens to serve on the Women's Advisory Committee.

The following friendly *amendment* was accepted by the Committee Chair and the mover and seconder of the motion as follows:

1. That Section 5.1 of the terms of reference for the Women's Advisory Committee, attached as Appendix 1 to Report CLK 15-2015, **BE APPROVED as amended** to reflect that *membership for the WAC shall not exceed a maximum of 15 members (four (4) Regional Councillors and eleven (11) citizen members)*; and
2. That up to ~~three (3)~~ **four (4)** Regional Councillors **BE APPOINTED** to the Women's Advisory Committee;

The Committee Chair called the vote on the motion, as amended, as follows:

That Report CLK 15-2019, dated November 6, 2019, respecting Establishment of Women's Advisory Committee, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the terms of reference for the Women's Advisory Committee attached as Appendix 1 to Report CLK 15-2019, **BE APPROVED**, as amended to reflect that membership for the WAC shall not exceed a maximum of 15 members (four (4) Regional Councillors and eleven (11) citizen members);
2. That up to four (4) Regional Councillors **BE APPOINTED** to the Women's Advisory Committee; and
3. That staff **BE DIRECTED** to advertise for interested citizens to serve on the Women's Advisory Committee.

**Carried**

**6. CONSENT ITEMS FOR INFORMATION**

**6.1 CSC-C 20-2019**

Councillor Information Requests October 3, 2019 Committee of the Whole

Moved by Councillor Edgar

Seconded by Councillor Diodati

That Correspondence Item CSC-C 20-2019, being a memorandum from M. Murphy, Associate Director, Budget Planning and Strategy, dated November 6, 2019, respecting Councillor Information Requests from October 3, 2019 Committee of the Whole, **BE RECEIVED** for information.

**Carried**

**7. OTHER BUSINESS**

There were no items of other business.

**8. CLOSED SESSION**

Committee did not resolve into closed session.

**9. BUSINESS ARISING FROM CLOSED SESSION ITEMS**

9.1 Confidential CSD 69-2019

A Matter of Advice that is Subject to Solicitor Client Privilege - Niagara Gateway Economic Zone and Centre Community Improvement Plan (CIP) re 200, 242, 246 and 250 Buchner Road, Welland

Moved by Councillor Whalen  
Seconded by Councillor Gale

That Confidential Report CSD 69-2019, dated November 6, 2019, respecting A Matter of Advice that is Subject to Solicitor Client Privilege – Niagara Gateway Economic Zone and Centre Community Improvement Plan (CIP) re 200, 242, 246 and 250 Buchner Road, Welland, **BE RECEIVED** for information.

**Carried**

**10. NEXT MEETING**

The next meeting will be held on Wednesday, December 4, 2019 at 9:30 a.m. in the Council Chamber, Regional Headquarters.

**11. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:12 a.m.

---

Councillor Foster  
Committee Chair

---

Kelly Lotimer  
Legislative Coordinator

---

Matthew Trennum  
Deputy Regional Clerk

---

Ann-Marie Norio  
Regional Clerk