

**THE REGIONAL MUNICIPALITY OF NIAGARA  
JOINT BOARD OF MANAGEMENT - NIAGARA COURTS  
OPEN SESSION**

**JBM 03-2019  
Thursday, May 30, 2019  
Campbell East (CE) 101  
Niagara Region Headquarters, Campbell East  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee: D. Gibbs (Niagara Region), C. Genesse (Pelham), H. Salter  
(Board Chair), G. Stephenson (Fort Erie), J. Tosta (Vice Chair)

Absent/Regrets: S. Hanson (Port Colborne)

Staff: M. Ciriello, Manager, Court Services, T. Harrison,  
Commissioner/Treasurer, Enterprise Resource Management  
Services, K. Lotimer, Legislative Coordinator, S. Mota, Program  
Financial Specialist

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**1. CALL TO ORDER**

H. Salter, Board Chair, called the meeting to order at 3:35 p.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**3. PRESENTATIONS**

There were no presentations.

**4. DELEGATIONS**

There were no delegations.

**5. ITEMS FOR CONSIDERATION**

**5.1 JBM-C 5-2019**

Court Services - St. Catharines

Moved by G. Stephenson

Seconded by C. Genesse

That Report JBM-C 5-2019, dated May 30, 2019, respecting Court Services – St. Catharines, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That staff **BE DIRECTED** to consolidate all Provincial Offences Court services in Niagara Region by closing the Provincial Offences Court Facility located at 71 King Street, St. Catharines upon expiry of existing lease (October 31, 2019).

Moved by H. Slater

Seconded by J. Tosta

1. That the chart on page 4 of Report JBM-C 5-2019, respecting the Number of People Attending the Two Courthouses, **BE EXCLUDED** from the subsequent report to the Corporate Services Committee; and
2. That staff **CONSIDER** another method of conveying this information in the subsequent report to the Corporate Services Committee respecting Court Services – St. Catharines.

**Defeated**

The Board Chair called the question on the original motion as follows:

That Report JBM-C 5-2019, dated May 30, 2019, respecting Court Services – St. Catharines, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE DIRECTED** to consolidate all Provincial Offences Court services in Niagara Region by closing the Provincial Offences Court Facility located at 71 King Street, St. Catharines upon expiry of existing lease (October 31, 2019).

**Carried**

5.2 JBM-C 6-2019

Approval of Court Services 2018 Audited Schedule of Revenue, Expenses and Funds Available for Distribution

Moved by C. Genesse  
Seconded by D. Gibbs

That Report JBM-C 6-2019, dated May 30, 2019, respecting Approval of Court Services 2018 Audited Schedule of Revenue, Expenses and Funds Available for Distribution, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the draft audited schedule of revenues, expenses and funds available for distribution for the year ended December 31, 2018 for The Regional Municipality of Niagara Court Services ("Court Services") (Appendix 1) **BE APPROVED**;
2. That staff **BE DIRECTED** to co-ordinate with the auditor to finalize the statements as presented; and
3. That this report **BE FORWARDED** to the Region's Audit Committee and to The Ministry of the Attorney General as per the Memorandum of Understanding, for information.

**Carried**

6. **CONSENT ITEMS FOR INFORMATION**

Moved by G. Stephenson  
Seconded by J. Tosta

That the following items **BE RECEIVED** for information:

JBM-C 7-2019

1<sup>st</sup> Quarter Variance Analysis and Forecast to December 31, 2019

JBM 02-2019

Joint Board of Management – Niagara Courts

Meeting Minutes

March 21, 2019

**Carried**

**7. OTHER BUSINESS**

**7.1 Next Joint Board of Management Meeting**

Monica Ciriello, Manager, Court Services, advised Board Members of the necessity to change the date of the Joint Board of Management, Niagara Courts meeting scheduled for Thursday, November 14, 2019, due to the timing of reports. Proposed dates will be emailed to Board Members and the meeting will be rescheduled to the date that the majority are able to attend to ensure quorum will be achieved.

**8. NEXT MEETING**

The next meeting will be held at the call of the Chair.

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 4:04 p.m.

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Heather Salter  
Board Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk