1. **CALL TO ORDER**
   Committee Chair Rigby called the meeting to order at 9:31 a.m.

2. **DISCLOSURES OF PECUNIARY INTEREST**
   There were no disclosures of pecuniary interest.

3. **PRESENTATIONS**
   There were no presentations.

4. **DELEGATIONS**
   There were no delegations.
5. **ITEMS FOR CONSIDERATION**

5.1 PW 67-2019

2019 Annual Water and Wastewater Quality Management Systems (QMS) Update

Rachel Whyte, Water and Wastewater Quality Management Specialist, provided information respecting 2019 Annual Water and Wastewater Quality Management Systems (QMS) Update. Topics of the presentation included:

- Water Quality Management System (Water QMS)
  - Activities
  - Internal Audit
  - External Audit
- Water Systems Risk Assessment
  - Water QMS Management Review
  - Changes Impacting Water QMS/Operational Plan
- Wastewater Quality Management System (Wastewater QMS)
  - Internal Audit
- Wastewater Systems Risk Assessment
- Wastewater QMS Management Review
- Changes Impacting Wastewater QMS/Operational Plan

Moved by Councillor Ugolini
Seconded by Councillor Chiocchio

That Report PW 67-2019, dated December 3, 2019, respecting 2019 Annual Water and Wastewater Quality Management System Update, BE RECEIVED and the following recommendations BE APPROVED:

1. That Report PW 67-2019 BE RECEIVED as the Water and Wastewater Quality Management System (QMS) – Annual Update;

2. That the 2019 Water QMS Internal Audit Report, the 2019 Water QMS External Audit Report, and the 2019 Wastewater QMS Internal Audit Report BE RECEIVED for information;

3. That the Water Quality Management System Operational Plan BE APPROVED and ENDORSED;

4. That the Wastewater Quality Management System Operational Plan BE APPROVED and ENDORSED; and

5. That the Regional Chair and Regional Clerk BE AUTHORIZED to sign the Operational Plans on behalf of Council as evidence of Council’s endorsement.

Carried
Councillor Information Request(s):

Provide information respecting any action take on the areas of non-conformance to the Public Works Committee at its meeting on March 10, 2020. Councillor Gale.

Provide information respecting the number of overflows and bypasses which occurred in Regional wastewater systems in 2019. Chair Bradley.

5.2 **PWC-C 29-2019**

Municipal Councillor Appointments to Greater Niagara Circle Route Committee

Moved by Councillor Ip
Seconded by Councillor Steele

That Correspondence Item PWC-C 29-2019, being a memorandum from A.-M. Norio, dated December 3, 2019, respecting Municipal Councillor Appointments to Greater Niagara Circle Route Committee, **BE RECEIVED** and the following recommendation **BE APPROVED**:  

1. That Councillor Nick Dubanow (Town of Fort Erie), Councillor Wayne Campbell (City of Niagara Falls), Councillor Al Bisback (Town of Niagara-on-the-Lake), Councillor Angie Desmarais (City of Port Colborne), Councillor Dawn Dodge (City of St. Catharines), Mayor Terry Ugulini (City of Thorold), Councillor Sherri Van Vliet (Township of Wainfleet), and Councillor Lucas Spinosa (City of Welland) **BE APPOINTED** to the Greater Niagara Circle Route Committee for the remainder of this term of Council.

Carried

6. **CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Nicholson
Seconded by Councillor Foster

That the following items **BE RECEIVED** for information:

PW 59-2019  
GO Implementation Office Update

PWC-C 28-2019  
Appointment of By-law Officers for Enforcement of the Sewer-Use By-law #27-2014

Carried
7. **OTHER BUSINESS**

7.1 **Capital Needs for Regional Vehicles**

Councillor Foster requested information respecting how the capital budget allocation is determined for fleet vehicles including life cycle and maintenance processes. Ron Tripp, Commissioner, Public Works/Acting Chief Administrative Officer, advised that information will be provided at the Budget Review Committee of the Whole meeting being held on December 5, 2019.

7.2 **Mewburn Road/Concession Bridge**

Councillor Gale thanked staff for their efforts on the replacement of the Mewburn Road Bridge. He enquired about options with respect to the Region assuming ownership of Mewburn Road between Regional Road 81 (York Road) and Regional Road (101) Mountain Road. Ron Tripp, Commissioner, Public Works/Acting Chief Administrative Officer, advised that both the City of Niagara Falls and Town of Niagara-on-Lake are undertaking capital projects that will improve road conditions in this area. He further noted that as part of Niagara Region’s update to the Transportation Master Plan, a review of the road will be conducted to see if it warrants being a Regional road.

8. **NEXT MEETING**

The next meeting will be held on Tuesday, January 14, 2020 at 9:30 a.m. in the Council Chamber, Regional Headquarters.

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:13 a.m.

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Councillor Rigby
Committee Chair

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Mark Evely
Legislative Coordinator

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Ann-Marie Norio
Regional Clerk