
MEMORANDUM

COM-C 10-2019

Subject: Recommendations from the Niagara Regional Housing Board of Directors respecting Reappointment of Board Members

Date: December 3, 2019

To: Public Health and Social Services Committee

From: Ann-Marie Norio, Regional Clerk

The Clerk's Office received correspondence from Niagara Regional Housing (NRH), dated November 15, 2019, respecting the Reappointment of Directors/Members 2019 (Report NRH 17-2019, attached as Appendix I). At their meeting held on November 15, 2019, the Niagara Regional Housing Board of Directors approved the following recommendation contained in Report NRH 17-2019:

That the Niagara Regional Housing (NRH) Board of Directors reviews the performance of its Members and **RECOMMENDS** to Regional Council for **APPROVAL**, the reappointment of those Members whose terms expire in 2020. Specifically that Betty Ann Baker, Karen Blackley, James Hyatt and Betty-Lou Souter **BE REAPPOINTED** for a term ending on October 31, 2021.

According to Niagara Regional Housing's Process for Reappointments of Retiring Directors (Appendix B of Report NRH 17-2019), the successful Director submits an Expression of Interest letter to the Clerk's Office for reappointment. The Clerk's Office can confirm receipt of expressions of interest from Betty Ann Baker, Karen Blackley, James Hyatt and Betty-Lou Souter.

A resolution of Committee is required to approve the recommendation from the Niagara Regional Housing Board of Directors. Suggested wording is as follows:

That the reappointment of Betty Ann Baker, Karen Blackley, James Hyatt and Betty-Lou Souter to the Niagara Regional Housing Board of Directors for a term ending on October 31, 2021, **BE APPROVED**.

Respectfully submitted and signed by

Ann-Marie Norio
Regional Clerk

COM-C 10-2019
Appendix 1



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November 15, 2019

Ann-Marie Norio, Regional Clerk
Niagara Region
1815 Sir Isaac Brock Way
Thorold, ON L2V 4T7

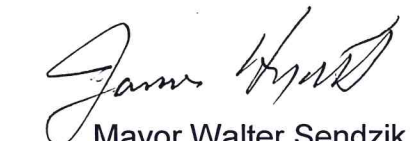
Dear Ms. Norio:

At their November 15, 2019 meeting, the Niagara Regional Housing Board of Directors passed the following motion as recommended in report NRH 17-2019 (attached):

That the NRH Board reviews the performance of its Members and **RECOMMENDS** to Council for **APPROVAL**, the reappointment of those Members whose terms expire in 2020. Specifically that, Betty Ann Baker, Karen Blackley, James Hyatt and Betty-Lou Souter be **REAPPOINTED** for a term ending on October 31, 2021.

Your assistance is requested in moving report NRH 17-2019 through appropriate channels to Council for approval.

Sincerely,


ps Mayor Walter Sendzik
Chair



REPORT TO: Board of Directors of Niagara Regional Housing

SUBJECT: Reappointment of Members

RECOMMENDATION

That the NRH Board reviews the performance of its Members and **RECOMMENDS** to Council for **APPROVAL**, the reappointment of those Members whose terms expire in 2020. Specifically that, Betty Ann Baker, Karen Blackley, James Hyatt and Betty-Lou Souter be **REAPPOINTED** for a term ending on October 31, 2021.

PURPOSE OF THE REPORT

To seek Board recommendation on the reappointment of Members, have all end of term dates coincide to avoid the need to bring forward a similar report in three months for the same purpose, and to commence the rotation schedule for future years:

2020	2021	2022	2023	2024	2025	2026	2027
4 Community Directors Retire 3 in March 1 in June Appoint all till Oct. 31 2021	4 Community Directors Retire Appoint for 2 Years to 2023 Nov 1 2021- Oct 31 2023	Election Year 5 Councillor Directors Retire Nov 30 2022 Appoint for 4 years to 2026 Dec 2022- Nov 30 2026	4 Community Directors Retire Appoint for 1 year Nov 1 2023- Oct 31 2024	4 Community Directors Retire Appoint for 1 year Nov 1 2024- Oct 31 2025	4 Community Directors Retire Appoint for 2 Years to 2027 Nov 1 2025- Oct 31 2027	Election Year 5 Councillor Directors Retire Nov 30, 2026 Appoint for 4 years to 2030 Dec 2026- Nov 30 2030	4 Community Directors Retire Appoint for 1 year Nov 1 2027- Oct 31 2028

KEY FACTS

- Continuity and knowledge of housing legislation and how changes effect housing, will be extremely important in 2020 and 2021 due to:
 - Alternate Service Delivery Review Implementation
 - Uncertainties regarding the Provincial Community Housing Renewal Plan
 - Planning for End of Housing Provider Mortgages (sustainability) & Operating Agreements, as Housing Providers represent half of the affordable housing units in Niagara

REPORT

NRH's By-Law #1, Section 3.03, Appointment and Election of Directors, indicates that an elected Directors may serve multiple one year terms provided they not be elected for more than twelve consecutive one year terms. Term dates for Community Directors are provided below:

DIRECTOR	Area	Date Appointed to Board - End of Current Term	Time Served to March 30, 2020	Additional time Eligible to Serve (after March 2020)
Karen Blackley	Thorold/ Region	Aug. 27, 2010 - March 30, 2020	9 yr. 7 mo.	2 yr. 5 mo.
Betty Ann Baker	Welland/Region	Feb. 16, 2018 - March 30, 2020	2 yr.	10 yr.
James Hyatt	St. Catharines/ Region	Jan. 31, 2014 - March 30, 2020	6 yr. 2 mo.	5 yr. 10 mo.
Betty-Lou Souter	St. Catharines/ Region	June 15, 2018 - June 14, 2020	1 yr. 8 mo.	10 yr. 4 mo.

Bios for these Members can be found in Appendix A

According to Appendix B, Reappointment Process, the Board reviews performance to determine if it wishes to recommend Members for reappointment. Results are made known to the respective Members. Those interested in reappointment, would then submit an Expression of Interest to the Clerk's office.

Evaluation Criteria

The Board approved evaluation criteria for assessing performance:

1. Meeting attendance

80% attendance at all meetings with exceptions recognized for illness, family matters, vacations and meetings held outside regular schedule.

2. Duration

In attendance for the entire meeting with exceptions recognized for meetings running past scheduled end time.

3. Contribution to other committees

Consideration should be given if the member in question participates on any of the Board committees. It was agreed that this should be provided for information purposes only.

4. Active participation

The member should contribute to each meeting through discussion and questions

5. Visionary

Although difficult to measure, consideration should be given if a member is visionary and can add to discussions that move the Board and the Corporation forward

To assist the Board in its assessment of possible re-appointees, the attendance for all Directors is attached as Appendix C. For the Directors with terms expiring in 2020, the attendance results for one year are included in the chart below:

September 1, 2018 to August 31, 2019

Director	Board Meeting Actual Attendance	Board Meeting Adjusted Attendance	Contribution to other Committees	Active Participation	Visionary
Karen Blackley	73%	82%	<ul style="list-style-type: none"> • Appeal Hearings 		
Betty Ann Baker	100%	100%	<ul style="list-style-type: none"> • Provider Advisory 		
James Hyatt	100%	100%	<ul style="list-style-type: none"> • Appeals Hearings • Sr. Staff Recruitment • ASD Taskforce • Tender Awards • Development 		
Betty-Lou Souter	82%	91%	<ul style="list-style-type: none"> • Appeal Hearings • ASD Taskforce • Development 		

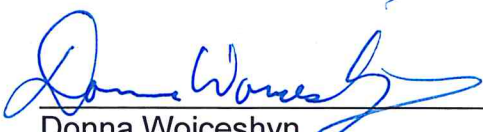
Please assess the performance of the perspective re-appointees based on the evaluation criteria and submit the completed voting ballots at the Board meeting. The perspective appointees do not vote for themselves but can vote for the others.

Other Pertinent Reports

NRH 16-2018 (18-176-4.4.) Reappointment of Directors/Members 2019
12-113-3.4 – Board and Director Performance

Submitted by:

Approved by:


Donna Woiceshyn
Chief Executive Officer


Walter Sendzik
Chair

This report was prepared by Virginia Amato, Executive Assistant to the Chief Executive Officer with review and comment by Donna Woiceshyn, Chief Executive Officer.

MEMBER BIOS

Karen Blackley

A lifelong resident of Niagara, Karen has been a local Real Estate Broker for more than 20 years. She is very involved in the community as the present Secretary (past President) of the Thorold Credit Union and the Housing Liaison for the Thorold Age-Friendly Committee.

Previously Karen served on the Thorold Municipal Non-Profit Housing Board for 20 years, was the President of the Thorold Community Activities Group and a member of the Niagara Association of Realtors Ethics Committee and the Thorold Physician Recruitment Committee.

Betty Ann Baker

A resident of Welland, Betty Ann is the Executive Director of Niagara Peninsula Homes, and sat with the former Coordinated Housing Access Niagara (CHAN) Board. She is a past chair of the Niagara Housing Authority and has more than 39 years experience in the co-operative and Non-Profit housing sectors both in development and management. She is the recipient of the CMHC award recognizing involvement in the Co-op Housing Sector. Betty Ann received the 2008 Business Woman of the Year Award. She was also recognized as one of Chatelaine's women of the year in 2000 for her work with Niagara Presents and Niagara Women's Enterprise Centre and Niagara Peninsula Homes. Served on the Niagara College Board of Governors.

James Hyatt

James Hyatt has a BA in political science from the University of Manitoba and is a graduate of the Canadian Forces Staff College. He is fluent in French and German in addition to his native English.

James Hyatt enlisted in the Royal Canadian Artillery in 1964 and in 1968 he was offered the opportunity to undergo RCAF pilot training. He received his pilot wings and was commissioned as a Lieutenant in June, 1970. Over the next 28 years he was employed as a pilot in progressively more challenging flying and staff appointments in Canada and abroad. These appointments included Commandant of #3 Canadian Forces Flying Training School in Portage la Prairie, Manitoba and Deputy Secretary General of the Organization of American Air Forces in Washington, DC. His military service totaled more than 32 years at bases across Canada and overseas.

After retiring from the military, James worked for 10 years as a consultant conducting operational reviews, risk assessment audits and aviation management and safety studies for governments, international organizations and companies in Canada and overseas.

James Hyatt is retired and lives in St. Catharines, Ontario where he serves as a volunteer Director and Vice Chair on the Niagara Regional Housing Board of Directors. He is a member of the Royal Canadian Legion.

Betty-Lou Souter

As Chief Executive Officer of Community Care, St. Catharines & Thorold, Betty Lou provides oversight to the 21 integrated programs and services that support the less advantaged on their journey to independence and self sufficiency including but not limited to food and shelter security, money management and other related life skills. She is a committed and dedicated volunteer with more than 40 years of experience in the voluntary sector and was one of 11 Ontarians who received the Ontario Medal for Good Citizenship in 2011.

Betty Lou serves on the Board of the Pathstone Foundation, the Niagara Workforce Planning Board, Hotel Dieu Shaver, FACS, and was recently appointed to the Federal Judicial Advisory Committee for the province of Ontario.

Recipient of an Honourary Doctorate in 2015 from Brock (LLD), an Honourary Bachelor of Applied Studies in 2019 from Niagara College (BAS) and a Lifetime Achievement Award from WIN (Inspirational Women in Niagara) in 2018.

Appendix B

Process for Reappointments of Retiring Directors:

- 1) The Chair of the NRH Board contacts the NRH Directors who are up for reappointment to see if they would like to renew for another term.
- 2) The Board reviews the performance of each Director who is being considered for re-appointment and based on this review the Board determines whether they can support that particular Director for reappointment.
- 3) The results of the Board's voting are provided to the Chair who then advises each Director of the results.
- 4) The successful Directors then submit an Expression of Interest letter to Clerk's Office for reappointment.
- 5) The Chair provides the Clerk's office with a list of the recommended reappointments.
- 6) A confidential report is submitted to Regional Council to approve the reappointment of the recommended Directors for Membership.
- 7) The approved reappointments are announced publically at Regional Council.
- 8) The Clerk's Office then contacts the Chair with the Council decision and the need for a Members' meeting.
- 9) The Clerk advises each Director of their successful or unsuccessful reappointment.
- 10) A Members meeting is held and a formal vote taken to approve the reappointment.

NRH 17-2019
19-185-3.1.
Appendix C
Nov. 18, 2019

NRH Board of Director Attendance and Committee Participation															Sept. 1 2018 - Aug. 31, 2019												
Director	Board Meetings														Appeal Hearings	Sr. Staff Recruitment		ASD Taskforce		Tender Evaluations	Development		Tenant Adv		Provider Adv		
	ACTUAL						** Adjusted Attendance																				
	Total Mtgs	Missed	Full Atnd	*Part Atnd	Total Atnd	%	#Adj	Adj%	Max	Atn	%	Max	Atn	%		Max	Atn	%	Max	Atn	%						
B. Baker	11	0	11		11	100%		100%													3						
K. Blackley	11	3	8		8	73%	1	82%						4													
B. Butters	8	1	7		7	88%	1	100%						3													
J. Hyatt	11	0	11		11	100%		100%						6	1	1	100%	3	3	100%	10	7	6	86%			
T. Insinna	8	0	8		8	100%		100%													3	7	6	86%			
W. Sendzik	11	2	9		9	82%	1	91%						1			1	1	100%								
B. Souter	11	2	9		9	82%	1	91%						1			3	3	100%				7	6	86%		
L. Villella	8	3	5		5	63%	3	100%						4													
G. Zalepa	8	0	8		8	100%		100%						3													

* Partial Attendance - Arrived late or left early, did not attend the full meeting

**Adjusted Attendance (RED) – Board approved adjustments for absences due to illness, family matters, vacations and NRH board meetings held outside the regular meeting schedule