
Subject: 2020 Fees and Charges By-law

Report to: Budget Review Committee of the Whole

Report date: Thursday, December 5, 2019

Recommendations

1. That the 2020 Fees and Charges schedule, Appendix 1 of Report CSD 72-2019, **BE APPROVED**, with an effective date of January 1, 2020; and
2. That the necessary by-law, Appendix 2 of Report CSD 72-2019, **BE PREPARED** and **PRESENTED** to Council for Consideration.

Key Facts

- The purpose of this report is to seek Council's approval for the 2020 Fees and Charges By-law.
- Appendix 1 contains the complete schedule of fees and charges. The schedule does not include fees and charges related to the Niagara Regional Police Services (NRPS). The most updated fees and charges by-law for NRPS is 371-2017.
- Fees and charges provide funding for the operation of some programs and services across the Region's departments, Boards and Agencies. In 2019, fees and charges provide annual revenue to the general levy budget of \$12.7 million (3.5% of the general levy) and \$5.7 million to the rate operating budget (3.8% of the rate requisitions). User fee revenues are estimated to increase by \$0.9 million in the 2020 budget (including NRPS).
- The 2020 fees and charges schedule includes new fees as well as modifications to existing user fees to reflect historic inflationary pressures and enhanced services. User fees should be set to recover the full cost of the service to the extent that there is no conflict with other policy objectives and the service benefits the user directly rather than the community as a whole.

Financial Considerations

The Niagara Region delivers a wide range of programs and services that in 2020 will rely on the budgeted \$19.3 million (including NRPS) generated through user fees and charges rather than receive support via the general levy or the rate requisition. The proposed fees and charges were developed after consultation with Regional departments and are estimated to increase revenues by \$0.9 million annually (net of a \$0.5 million reduction in NRPS revenue). The total net increase in user fee and charges revenue will reduce the burden to the general taxpayer by offsetting the levy budget by \$12.8 million and the rate budget by \$6.5 million.

Section 391 of the *Municipal Act* and section 69 of the *Planning Act* provide the authority for a municipality to establish fees and charges. The fundamental principle behind user fees and cost recovery price setting is that those who actually consume and benefit from the good/service pay for it and those who do not use the good/service or receive any benefit from it should not be obligated to pay for it. A key element is that the benefit of the service is to the individual, not the general taxpayer. The main economic reason why user charges should be levied on the direct recipient of benefits is that this improves the efficiency of the government in allocating resources in a way which creates the largest bundle of possible services demanded by the public.

The Region's fees and charges are monitored on a regular basis to assess potential changes as a result of known and anticipated service changes, program or service cost changes, and legislative changes. Financial review related to volume, revenue and cost of service are conducted annually to ensure that services which can be fully recoverable by the user do not unnecessarily burden the general tax payer.

The 2020 fees and charges schedule is attached (Appendix 1) and identifies where HST is applicable.

Analysis

A summary of proposed changes by division are as follows:

Community Services

- Deer Park Assisted Living fees are increasing by 1% to address inflationary costs, changing the range of monthly rates from \$1,929.66 - \$2,459.50 to \$1,948.96 - \$2,483.85.

Public Health

- The majority of services under Public Health are regulated by the Province of Ontario and fees are set in accordance with the Ministry of Health regulations. Where services are under Regional policy, cost of service adjustments were based on full cost recovery.
- There has been a change in offering and prices of oral contraception, changing the per package rate from a range of \$8.00 - \$22.00 to \$8.00 - \$18.00.
- The presentation of IUDs and IUSs in the schedule has been updated for clarity. Previously they were included as one combined fee with a range of \$45.00 - \$345.00. These are now listed as two separate fees: IUS at \$45.00 - \$55.00, and IUD at \$330.00 - \$345.00.
- The Region no longer offers fee for service vaccines and the section entitled Vaccine Preventable Diseases (VPD) has been deleted.

- Fees for food handler certification, exams, and manuals have been updated to reflect the appropriate HST treatment (the fees were previously listed as HST exempt when they should have been HST included). For 2020, the base fees are decreasing to keep the total fees (inclusive of HST) the same year over year. The HST implications from prior years will be adjusted by the Region on a future HST remittance to Canada Revenue Agency and cost recovery analysis of the fees will be reviewed for 2021.
- A new fee for a tick sign has been included at \$30.
- Fee for disinterment is increasing from \$113.00 to \$226.00 to better align with the cost of the service.

Corporate Services

- Business Licensing has undertaken a review of all fees after their first year of operations under the Region, after transferring from NRPS in 2019.
 - For transparency and ease of administration, 32 fees have been deleted from the 2020 schedule as they are no longer required after consolidation (for example, a variety of specific late fees and license replacement fees have been replaced with a universal late fee of \$50 and a universal license replacement fee of \$60).
 - A number of fees have been updated as follows:
 - Adult Entertainment Parlour fees are increasing to match the fees in place at the City of Niagara Falls which more accurately reflect the cost recovery for this type of license.
 - Owner increase from \$2,537 to \$3,750
 - Operator increase from \$126 to \$1,200
 - Entertainer increase from \$126 to \$250
 - Arm's length license transfer from \$2,537 to \$3,750
 - Fees that are raising on average 1%-2% to account for inflationary cost increases include:
 - Caleche Owner and Second Hand Store renewals from \$181 to \$185
 - Initial Application fees and Transfer fees from \$1,294 to \$1,300 for Paratransit Owner, Shuttle Owner, Sightseeing Owner, Specialty Owner, Taxi Owner, Tow Truck Owner
 - Paratransit Owner, Shuttle Owner, Sightseeing Owner, Specialty Owner, Taxi Owner, and Tow Truck Owner renewals from \$258 to \$260
 - Salvage Yard – Initial Application from \$362 to \$370
 - Second Hand Dealer – Renewal from \$155 to \$160
 - Spare Vehicle – Initial Application from \$621 to \$625
 - Transportation Network Company fees for up to 999 vehicles from a range of \$1,015 - \$15,225 to \$1,020 to \$15,300 (note:

the fee for 1000 or more vehicles remains the same for 2020 at \$50,750)

- Other fees that are increasing to more closely match the processing costs are:
 - Auto Wrecking Yard and Salvage Yard renewals from \$207 to \$220
 - Caleche Driver, Shuttle Driver, Sightseeing Driver, Specialty Driver, Taxi Driver, and Tow Truck Driver initial applications from \$53 to \$60
 - Second Hand Dealer – Initial Application from \$233 to \$260
 - Second Hand Store – Initial Application from \$233 to \$300
 - Shuttle Driver, Sightseeing Driver, Specialty Driver, Taxi Driver, and Tow Truck Driver renewals from \$28 to \$40
 - Spare Vehicle – Renewal from \$258 to \$300
 - Transportation Network Company Per Trip Charge from \$0.11 to \$0.13
- Transportation Network Company Driver initial application fee and fee for second and subsequent short-term licenses are decreasing from \$15.25 per quarter (each) to \$40 annually and \$25 annually, respectively. An annual fee is easier administratively for the drivers, as well as simpler for the Business Licensing team to enforce, and the reduction in fees brings them in line with the department's other renewal fees.
- NSF Cheque fee will be reduced from \$51 to \$35 to better reflect the associated cost and align with similar fees charged by other Region departments.
- In addition, a number of new fees have been added to the schedule:
 - The non-refundable administration fee related to Adult Entertainment Parlours was previously \$25 across the board, and there is now one each for Owners, Operators, and Entertainers to proportionately match the updated license fees (\$150, \$50, and \$25, respectively).
 - The review conducted by Business Licensing identified the following net new fees applicable to operating within the Region:
 - Caleche Horse \$30
 - Caleche Business \$150
 - Paratransit Driver – Initial Application \$60
 - Paratransit Driver – Renewal \$40
 - Paratransit Business \$150
 - Shuttle Business \$150
 - Sightseeing Business \$150
 - Specialty Business \$150
 - Tow Truck Yard \$100

- Tow Truck Business \$150
 - Replacement Vehicle \$100
- With the imminent completion of the International Plaza, Customer Service has identified a number of new fees related to the rental of that space. At this time, these rental fees are not yet at full cost recovery. Staff have completed a scan of similar rental fees in the surrounding area and set the Region's fees to be market driven for the first year. As the initial estimated budgeted expenses for operation of the space are tested in 2020, these fees will be reviewed with the intent that they are increased to full cost recovery in the following year (or phased in, if determined to be more appropriate). Customer Service has also taken the opportunity to formalize rates for Niagara Region Headquarters meeting rooms rented to external groups. To align with local municipality practices, the rental rates for both the International Plaza and meeting rooms have been discounted for non-profits and charitable organizations. The list of new fees can be found under "Customer Service" in the Corporate Services section of Appendix 1.

Corporate Administration

- Clerks Office has added three new fees at cost recovery to address customer requests related to requests for records and information. A CD/USB will now cost \$10. For PHIPA requests only, the search, file redaction, and shipping of the first 20 pages of a request will now be charged at cost up to \$30, with \$0.20 per page for photocopying after the first 20 pages. In addition, Clerks has deleted two fees: the \$5 fee for certifications is no longer required, and the \$65 fee for a Niagara Region flag has been removed as they are no longer being sold.

Public Works

- Waste Management is making changes as follows:
 - Garbage tags for each container (bag/can) above the low-density residential (properties with one (1) to six (6) units) garbage limit is increasing from \$2.00 to \$2.50. The fee includes the following associated costs: low-density residential waste collection and disposal costs, including program support costs and planning and administration allocation; cost to produce the tag; and retail commission. The change reflects the increasing costs related to the new waste collection contract.
 - Recycling carts – Multi-residential were previously subsidized by approximately 50% of the Commercial fee (\$35 compared to \$69). In addition, 32 gallon organic carts – Multi-residential were previously subsidized by 100% of the Commercial fee (\$0 compared to \$40). The majority of multi-residential properties purchased their carts when the recycling program was implemented in 2011. The subsidy was intended to be a short-term offer to entice multi-residential properties to participate,

and only to be available while the Region was receiving Continuous Improvement Fund (CIF) funding. As the funding has ended, these subsidies for multi-residential have been eliminated. There is now one fee for Recycling carts – Commercial and Multi-Residential at \$69, and one fee for 32 gallon organic carts – Commercial and Multi-Residential at \$40.

- All other fees remain unchanged at this time; however, staff expect that an amendment to this section of the schedule will be brought forward in 2020, pending the October 2020 start of the new waste collection contract.
- Environmental Enforcement in Water-Wastewater are increasing most fees:
 - Hauled sewage – domestic/non-domestic is increasing per 1,000 gallons from \$42 to \$44 as a result of increased processing costs.
 - Batch discharge permit (from \$104 to \$150), Surcharge agreement – application fee (from \$130.50 to \$150), and Restrictive discharge agreement – application fee (from \$130.50 to \$150) are all increasing to better reflect the processing time required by staff.
 - Environmental record search changing from \$78.50 per hour to \$169.50 per request. Most requests take approximately two hours to complete, and the increase is to better reflect the actual cost of processing time required.
 - The remainder of the increases for sewer surcharge fees, environmental audit information requests, etc. are inflationary at 2%.
- Transportation Services has completed a review of all related fees and charges:
 - Six fees related to Traffic Data have been deleted as they are no longer required in 2020 (fees for average annual daily traffic map, AADT volume hard copy book, spot speed study, 24 hour speed study, 24 hour classification count, and motor vehicle collision general inquiry report). Three new fees were added in this area:
 - 24 hour automatic traffic recorder – Speed/Classification and Volume \$265
 - 24 hour automatic traffic recorder – Volume \$85
 - Motor vehicle collision general inquiry report \$157
 - For cost recovery purposes and to bring the fees in line with those in comparable jurisdictions, a number of Road Permit fees have been updated or new fees identified:
 - Detour fee \$230
 - Daily permit fees ranging from \$100 - \$450
 - Project permit fees ranging from \$600 - \$950
 - Special event fees ranging from \$50 - \$660
 - There are no proposed changes for 2020 related to Inter-Municipal Transit and Niagara Specialized Transit fares.

Planning and Development Services

- Planning has added a new fee of \$36,000 for privately initiated Regional Official Plan amendment applications – Urban Boundary Expansion. Staff has calculated that the cost of such an application is approximately twice as much as the existing Regional Official Plan Amendment Review fee of \$18,125 and set the new fee accordingly. Other planning fees are increasing by 2% for inflation.
- Development fees were reviewed and many fees were deleted, consolidated, or had the description language updated to simplify and condense the schedule. With the exception of sewage system fees which have no change, most remaining development fees are increasing by 2% for inflation. New development fees for 2020 are as follows:
 - Environmental Impact Study (EIS) Terms of Reference (TOR) Review (to be deducted from EIS fee when EIS submitted) \$400
 - EIS Draft Review (to be deducted from EIS fee when EIS submitted) \$400
 - EIS Second Submission (Addendum) Review – no charge
 - EIS Third Submission (Addendum) Review \$1200
 - Environmental site assessments, response to request – update letter \$100

Niagara Regional Police Service (NRPS)

- NRPS fees and charges are set by the Police Services Board. The most updated fees and charges by-law for NRPS is 371-2017.

Alternatives Reviewed

An alternative to the proposed fees and charges schedules would be to not increase the fees and charges and to subsidize the cost of service through the general levy tax base. This alternative is not recommended since many of these services directly benefit the user and provide little or no direct benefits to the community as a whole.

Alternatively, larger increases to the fees and charges schedule could have been applied to ensure full cost recovery and no subsidization from the general tax levy. This alternative is also not recommended since larger increases may have negative impacts on lower income customers and small businesses.

Relationship to Council Strategic Priorities

This report ties to the Council Strategic Priority of Sustainable and Engaging Government, in particular the objective to be Fiscally Sustainable by exploring opportunities for driving new revenues.

Other Pertinent Reports

N/A

Prepared by:

Erin Amirault, MBA
Associate Director, Finance Operations
and Systems
Corporate Services

Recommended by:

Todd Harrison, CPA, CMA
Commissioner, Corporate Services,
Treasurer
Corporate Services

Submitted by:

Ron Tripp, P.Eng.
Acting, Chief Administrative Officer

This report was prepared in consultation with the Region's Departments and Program Financial Specialists, and reviewed by Helen Chamberlain, Director, Financial Management and Planning, Deputy Treasurer.

Appendices

Appendix 1	2020 Fees and Charges Schedule
Appendix 2	Draft By-law to establish fees and charges

Regional Municipality of Niagara
2020 Fees and Charges
(effective January 1, 2020)

Fee/Charge Description	Unit of Measure	2019 Fee/Charge (\$)	2020 Base Fee/Charge (\$)	HST (\$)	2020 Total Fee/Charge (\$)	Tax Implication
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Community Services

Seniors Services:

Adult day programs (geared-to-income)	per day	15.86 - 36.05	15.86 - 36.05	-	15.86 - 36.05	Exempt
Deer Park assisted living (geared-to-income)	per month	1,929.66 - 2,459.50	1,948.96 - 2,483.85	-	1,948.96 - 2,483.85	Exempt
In-home respite (geared-to-income)	per hour	2.50 - 6.50	2.50 - 6.50	-	2.50 - 6.50	Exempt
Aphasia program	per half day	15.00	15.00	-	15.00	Exempt

Child Care Services:

Child care (geared-to-income)	per day	10.11 - 55.16	10.11 - 52.93	-	10.11 - 52.93	Exempt
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Public Health

Public Health:

Inspections:

Food handler certification (includes the course, manual, exam, and one (1) free exam rewrite)	per certificate	50.00	44.25	5.75	50.00	HST included
Food handler exam only	each	20.00	17.70	2.30	20.00	HST included
Food handler exam rewrite only	each	20.00	17.70	2.30	20.00	HST included
Food handler manual only	each	25.00	22.12	2.88	25.00	HST included
Replacement of lost certificates	per certificate	20.00	17.70	2.30	20.00	HST included
Fixed premises real estate inspection – on site	per inspection	339.00	300.00	39.00	339.00	HST included
Fixed premises real estate inspection – file search only	per inspection	150.00	132.74	17.26	150.00	HST included
Routine inspections after business hours	per inspection	282.50	250.00	32.50	282.50	HST included
Re-opening pool or restaurant after-hours	per re-opening	282.50	250.00	32.50	282.50	HST included
Tick sign	each		26.55	3.45	30.00	HST included

Sexual Health:

Oral contraception	per package	8.00 - 22.00	8.00 - 18.00	-	8.00 - 18.00	Zero-rated
Contraceptive patch	each	10.00	10.00	-	10.00	Zero-rated
Metronidazole	dose	5.00	5.00	-	5.00	Zero-rated
Plan B	each	10.00	10.00	-	10.00	Zero-rated
Depo-Provera	each	18.00	18.00	-	18.00	Zero-rated
NUVA Ring	each	10.00	10.00	-	10.00	Zero-rated
Valcyclovir	caplet	1.00	1.00	-	1.00	Zero-rated
Intrauterine System (IUS)	each	45.00-55.00	45.00-55.00	-	45.00-55.00	Zero-rated
Intrauterine Device (IUD)	each	330.00-345.00	330.00-345.00	-	330.00-345.00	Zero-rated

Disinterment:

Disinterment initial fee	each	113.00	200.00	26.00	226.00	HST included
Disinterment each additional hour or part thereof	per hour	113.00	100.00	13.00	113.00	HST included

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Emergency Medical Services:

Ambulance Call Report	each	60.00	53.10	6.90	60.00	HST included
Summary report/dispatch record	each	60.00	53.10	6.90	60.00	HST included
Statements	each	40.00	35.40	4.60	40.00	HST included
Birth (statement of declaration)	each	60.00	53.10	6.90	60.00	HST included
Interviews (minimum of four (4) hours)	per hour	80.00	70.80	9.20	80.00	HST included
Special events ambulance and paramedic (two (2) medics required)	per hour (incl. two medics) plus ambulance cost	160.00 plus 80.00	141.59 plus 70.80	18.41 plus 9.20	160.00 plus 80.00	HST included

Corporate Services

Legal:

Schedule of Legal Services Fees for Planning, Public Works, and Other Matters:

Development charge agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Exempt
Servicing, site plan, engineering or other development control agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Exempt
Land severance approval agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Exempt
Waterline, easement, etc. agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Exempt
Applications to close roads for private benefit	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Exempt

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Encroachment agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Exempt
Other miscellaneous agreements	each	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	-	Greater of 550.00 plus disbursements and application of Hourly Rates applicable to the review of the Agreement	Exempt
Compliance letters	each	110.00	110.00	-	110.00	Exempt
Respond to the request for the Release of Easements, Agreements or other rights	each	Greater of 110.00 and application of Hourly Rates applicable to the review of the agreement(s)/other legal documentation related to the request	Greater of 110.00 and application of Hourly Rates applicable to the review of the agreement(s)/other legal documentation related to the request	-	Greater of 110.00 and application of Hourly Rates applicable to the review of the agreement(s)/other legal documentation related to the request	Exempt
Provide the Release of the Easement, Agreement or other rights	each	Greater of \$165.00 plus disbursements and application of Hourly Rates applicable to the preparation of release documents	Greater of \$165.00 plus disbursements and application of Hourly Rates applicable to the preparation of release documents	-	Greater of \$165.00 plus disbursements and application of Hourly Rates applicable to the preparation of release documents	Exempt
Director of Legal and Court Services / Senior Counsel hourly rates	per hour	225.00	225.00	Varies	225.00	Varies with service
Legal Counsel hourly rates	per hour	200.00	200.00	Varies	200.00	Varies with service
Law Clerks hourly rates	per hour	66.00	66.00	Varies	66.00	Varies with service
Litigation hourly rates	per hour	Litigation on a time, legal seniority, and complexity of the matter basis as permitted by applicable courts or legal assessment officers ranging inclusive of hourly rates and lump sums for interlocutory proceedings	Litigation on a time, legal seniority, and complexity of the matter basis as permitted by applicable courts or legal assessment officers ranging inclusive of hourly rates and lump sums for interlocutory proceedings	Varies	Litigation on a time, legal seniority, and complexity of the matter basis as permitted by applicable courts or legal assessment officers ranging inclusive of hourly rates and lump sums for interlocutory proceedings	Varies with service

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Court Services:

First placement fee - consumer accounts	each	12% - 15%	12% - 15%	-	12% - 15%	Exempt
Second placement fee - consumer accounts	each	17.5% - 32%	17.5% - 32%	-	17.5% - 32%	Exempt
Third Placement fee - consumer accounts	each	29.5% - 50%	29.5% - 50%	-	29.5% - 50%	Exempt

Consumer accounts refer to those involving individual debtors.

First placement fee - commercial accounts	each	12% - 15%	12% - 15%	-	12% - 15%	Exempt
Second placement fee - commercial accounts	each	17.5% - 32%	17.5% - 32%	-	17.5% - 32%	Exempt
Third Placement fee - commercial accounts	each	29.5% - 50%	29.5% - 50%	-	29.5% - 50%	Exempt

Commercial accounts refer to all non-consumer debtors including businesses, corporations, partnerships, companies, institutions, government agencies, etc.

Records Search - initial request (in accordance with MFIPPA fees schedule)	each	5.00	5.00	-	5.00	Exempt
Records Search - per 15 minutes of search time (in accordance with MFIPPA fees schedule)	each	7.50	7.50	-	7.50	Exempt
Photocopies (not certified) and ICON Screen Prints (per Section 391 of the Municipal Act)	per page	1.00	1.00	-	1.00	Exempt
Photocopies (certified) (per Section 391 of the Municipal Act)	per page	3.50	3.50	-	3.50	Exempt
Faxes (per Section 391 of the Municipal Act)	per page	1.50	1.50	-	1.50	Exempt
Administration fee for POA cases at certification of default stage	each	40.00	40.00	-	40.00	Exempt
NSF fee (under authority Section 66.2 of the Provincial Offences Act)	per incident	35.00	35.00	-	35.00	Exempt

Finance:

Hourly rates (where applicable)	each	225.00	225.00	Varies	225.00	Varies with service
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Consumer & Commercial Accounts (Non-Court Services):

First placement fee - consumer accounts	each	12% - 15%	12% - 15%	-	12% - 15%	Exempt
Second placement fee - consumer accounts	each	17.5% - 32%	17.5% - 32%	-	17.5% - 32%	Exempt
Third Placement fee - consumer accounts	each	29.5% - 50%	29.5% - 50%	-	29.5% - 50%	Exempt

Consumer accounts refer to those involving individual debtors.

First placement fee - commercial accounts	each	12% - 15%	12% - 15%	-	12% - 15%	Exempt
Second placement fee - commercial accounts	each	17.5% - 32%	17.5% - 32%	-	17.5% - 32%	Exempt
Third Placement fee - commercial accounts	each	29.5% - 50%	29.5% - 50%	-	29.5% - 50%	Exempt

Commercial accounts refer to all non-consumer debtors including businesses, corporations, partnerships, companies, institutions, government agencies, etc.

NSF fee	per incident	35.00	35.00	-	35.00	Exempt
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Information Technology:

GIS Mapping:

Digital Mapping:

2018 Aerial Photography (10 cm pixel)	1 sq. km Tile	50.00	44.25	5.75	50.00	HST included
2015 Aerial Photography (20 cm pixel)	1 sq. km Tile	50.00	44.25	5.75	50.00	HST included
2013 Aerial Photography (10 cm pixel)	1 sq. km Tile	50.00	44.25	5.75	50.00	HST included
2010 Aerial photography (20cm pixel colour)	1 sq. km Tile	50.00	44.25	5.75	50.00	HST included
2006 Aerial photography (10cm pixel black & white)	1 sq. km Tile	50.00	44.25	5.75	50.00	HST included
2002 Aerial photography (20cm pixel colour)	1 sq. km Tile	50.00	44.25	5.75	50.00	HST included
2000 Aerial photography (30cm pixel black & white)	1 sq. km Tile	50.00	44.25	5.75	50.00	HST included

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Hardcopy Mapping:

Road map - Niagara Region 8.5" x 11" or 11" x 17"	Plot (std bond)	10.00	8.85	1.15	10.00	HST included
Road map - Niagara Region 24" x 36" (colour or B&W)	Plot (std bond)	25.00	22.12	2.88	25.00	HST included
Road map - Niagara Region 36" x 48" (colour or B&W)	Plot (std bond)	50.00	44.25	5.75	50.00	HST included
Road map - 42" paper	Plot (std bond)	75.00	66.37	8.63	75.00	HST included
Hardcopy map customization (one (1) hour minimum charge)	per hour	50.00	44.25	5.75	50.00	HST included

Business Licensing:

Unless otherwise stated below, refer to the appropriate Business Licensing By-law for details on required frequency of fee payment (e.g. annual, pro-rated, one-time, etc.).

Adult Entertainment Parlour Owner	each	2,537.00	3,750.00	-	3,750.00	Exempt
Adult Entertainment Parlour Operator	each	126.00	1,200.00	-	1,200.00	Exempt
Adult Entertainment Parlour Entertainer	each	126.00	250.00	-	250.00	Exempt
Adult Entertainment Parlour Owner - Non-refundable Administration Fee	each		150.00	-	150.00	Exempt
Adult Entertainment Parlour Operator - Non-refundable Administration Fee	each		50.00	-	50.00	Exempt
Adult Entertainment Parlour Entertainer - Non-refundable Administration Fee	each	25.00	25.00	-	25.00	Exempt
Adult Entertainment Parlour Transfer of Owner's Licenses - Arm's length transfer	each	2,537.00	3,750.00	-	3,750.00	Exempt
Adult Entertainment Parlour Transfer of Owner's Licenses - Transfer to an existing Co-owner or non-arm's length transfer	each	1,015.00	1,015.00	-	1,015.00	Exempt
Auto Wrecking Yard – Initial Application	each	362.00	360.00	-	360.00	Exempt
Auto Wrecking Yard – Renewal	each	207.00	220.00	-	220.00	Exempt
Caleche Driver – Initial Application	each	53.00	60.00	-	60.00	Exempt
Caleche Driver – Renewal	each	28.00	28.00	-	28.00	Exempt
Caleche Owner – Initial Application	each	362.00	360.00	-	360.00	Exempt
Caleche Owner – Renewal	each	181.00	185.00	-	185.00	Exempt
Caleche Owner – Transfer	each	362.00	360.00	-	360.00	Exempt
Caleche Horse	each		30.00	-	30.00	Exempt
Caleche Business	each		150.00	-	150.00	Exempt
Paratransit Driver – Initial Application	each		60.00	-	60.00	Exempt
Paratransit Driver – Renewal	each		40.00	-	40.00	Exempt
Paratransit Owner – Initial Application	each	1,294.00	1,300.00	-	1,300.00	Exempt
Paratransit Owner – Renewal	each	258.00	260.00	-	260.00	Exempt
Paratransit Owner – Transfer	each	1,294.00	1,300.00	-	1,300.00	Exempt
Paratransit Business	each		150.00	-	150.00	Exempt
Salvage Yard – Initial Application	each	362.00	370.00	-	370.00	Exempt
Salvage Yard – Renewal	each	207.00	220.00	-	220.00	Exempt
Second Hand Dealer – Initial Application	each	233.00	260.00	-	260.00	Exempt
Second Hand Dealer – Renewal	each	155.00	160.00	-	160.00	Exempt
Second Hand Store – Initial Application	each	233.00	300.00	-	300.00	Exempt
Second Hand Store – Renewal	each	181.00	185.00	-	185.00	Exempt
Shuttle Driver – Initial Application	each	53.00	60.00	-	60.00	Exempt

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Shuttle Driver – Renewal	each	28.00	40.00	-	40.00	Exempt
Shuttle Owner – Initial Application	each	1,294.00	1,300.00	-	1,300.00	Exempt
Shuttle Owner – Renewal	each	258.00	260.00	-	260.00	Exempt
Shuttle Owner – Transfer	each	1,294.00	1,300.00	-	1,300.00	Exempt
Shuttle Business	each		150.00	-	150.00	Exempt
Sightseeing Driver – Initial Application	each	53.00	60.00	-	60.00	Exempt
Sightseeing Driver – Renewal	each	28.00	40.00	-	40.00	Exempt
Sightseeing Owner – Initial Application	each	1,294.00	1,300.00	-	1,300.00	Exempt
Sightseeing Owner – Renewal	each	258.00	260.00	-	260.00	Exempt
Sightseeing Owner – Transfer (New Owner)	each	1,294.00	1,300.00	-	1,300.00	Exempt
Sightseeing Business	each		150.00	-	150.00	Exempt
Spare Vehicle – Initial Application	each	621.00	625.00	-	625.00	Exempt
Spare Vehicle – Renewal	each	258.00	300.00	-	300.00	Exempt
Specialty Driver – Initial Application	each	53.00	60.00	-	60.00	Exempt
Specialty Driver – Renewal	each	28.00	40.00	-	40.00	Exempt
Specialty Owner – Initial Application	each	1,294.00	1,300.00	-	1,300.00	Exempt
Specialty Owner – Renewal	each	258.00	260.00	-	260.00	Exempt
Specialty Owner – Transfer	each		1,300.00	-	1,300.00	Exempt
Specialty Business	each		150.00	-	150.00	Exempt
Taxi Driver – Initial Application	each	53.00	60.00	-	60.00	Exempt
Taxi Driver – Renewal	each	28.00	40.00	-	40.00	Exempt
Taxi Owner – Broker	each	155.00	150.00	-	150.00	Exempt
Taxi Owner – Initial Application	each	1,294.00	1,300.00	-	1,300.00	Exempt
Taxi Owner – Renewal	each	258.00	260.00	-	260.00	Exempt
Taxi Owner – Transfer (New Owner)	each	1,294.00	1,300.00	-	1,300.00	Exempt
Tow Truck Driver – Initial Application	each	53.00	60.00	-	60.00	Exempt
Tow Truck Driver – Renewal	each	28.00	40.00	-	40.00	Exempt
Tow Truck Owner – Initial Application	each	1,294.00	1,300.00	-	1,300.00	Exempt
Tow Truck Owner – Renewal	each	258.00	260.00	-	260.00	Exempt
Tow Truck Owner – Transfer	each	1,294.00	1,300.00	-	1,300.00	Exempt
Tow Truck Yard	each		100.00	-	100.00	Exempt
Tow Truck Business	each		150.00	-	150.00	Exempt
Transportation Network Company – Driver initial application administration fee	each	15.25 per quarter	40.00	-	40.00	Exempt
Transportation Network Company – Driver application administration fee for second and subsequent short-term licences (less than 12 months)	each	15.25 per quarter	25.00	-	25.00	Exempt
Transportation Network Company:						
1 - 24 Vehicles	each	1,015.00	1,020.00	-	1,020.00	Exempt
25 - 99 Vehicles	each	5,075.00	5,100.00	-	5,100.00	Exempt
100 - 499 Vehicles	each	10,150.00	10,200.00	-	10,200.00	Exempt
500 - 999 Vehicles	each	15,225.00	15,300.00	-	15,300.00	Exempt
1000+ Vehicles	each	50,750.00	50,750.00	-	50,750.00	Exempt
Per Trip Charge	trip	0.11	0.13	-	0.13	Exempt

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Business Licensing Administrative

NSF Cheque	each	51.00	35.00	-	35.00	Exempt
Late fee	each		50.00	-	50.00	Exempt
License replacement	each		60.00	-	60.00	Exempt
Replacement Vehicle	each		100.00	-	100.00	Exempt

Customer Service:

International Plaza Event (up to 149 attendees)	per hour		40.00	5.20	45.20	HST included
International Plaza Event (150+ attendees): Non-profit and Charitable	per hour		35.00	4.55	39.55	HST included
International Plaza Event (150+ attendees): Commercial	per hour		70.00	9.10	79.10	HST included
International Plaza Event Hydro	per day		30.00	3.90	33.90	HST included
International Plaza Event (150+ attendees) Staff Time	per hour		44.25	5.75	50.00	HST included
International Plaza Vendor Space	per day		45.00	5.85	50.85	HST included
International Plaza Photography Permit	per hour		30.00	3.90	33.90	HST included
International Plaza Instructional Class	per hour		22.00	2.86	24.86	HST included
Small Meeting Room - Event: Non-profit and Charitable	per hour		10.00	1.30	11.30	HST included
Small Meeting Room - Event: Commercial	per hour		20.00	2.60	22.60	HST included
Small Meeting Room - Meeting (non-event): Non-Profit and Charitable	per hour		-	-	-	HST included
Large Meeting Room - Event: Non-profit and Charitable	per hour		15.00	1.95	16.95	HST included
Large Meeting Room - Event: Commercial	per hour		32.00	4.16	36.16	HST included
Large Meeting Room - Meeting (non-event): Non-Profit and Charitable	per hour		-	-	-	HST included
Reinstatement of property	each		at cost (time and material) plus 15%	applicable	at cost (time and material) plus 15%	HST included
Cancellation fee with less than three (3) business days' notice or no-shows	each		25.00	3.25	28.25	HST included

Small Meeting Room options: CE101, CE102, CE103, or CR4

Large Meeting Room option: CE101 and CE102 (combined)

Corporate Administration

Human Resources:

3rd party request for release of information	each	71.00	71.00 per hour plus incidental costs	-	71.00 per hour plus incidental costs	Exempt
Document Archive Request (Record Search)	each	7.50	7.50	-	7.50	Exempt
Photocopying	per page	0.20	0.20	-	0.20	Exempt

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Clerks Office:

Subscription Rates:

Council blue book - yearly	yearly	235.70	208.58	27.12	235.70	HST included
Agenda package (for Standing Committees)	per committee, yearly	107.00	94.69	12.31	107.00	HST included
Minutes only	per committee, yearly	74.90	66.28	8.62	74.90	HST included

Miscellaneous Items:

Swearing of oaths (may be waived/amended at the discretion of the Clerk)	each	15.00	15.00	-	15.00	Exempt
Photocopying (may be waived/amended at the discretion of the Clerk)	per page	0.20	0.20	-	0.20	Exempt

Requests for Records and Information (includes requests made under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) and the Personal Health Information Protection Act (PHIPA)):

Initial requests (MFIPPA)	each	5.00	5.00	-	5.00	Exempt
Preparation fee (redaction time)	per 15 minutes	7.50	7.50	-	7.50	Exempt
Photocopying	per page	0.20	0.20	-	0.20	Exempt
Manual Search	per 15 minutes	7.50	7.50	-	7.50	Exempt
Producing an electronic record	per 15 minutes	7.50	7.50	-	7.50	Exempt
Search involving third party (i.e. locating, retrieval, processing, copying)	each	all costs incurred plus HST applicable	all costs incurred (inclusive of any non-recoverable HST paid to the third party)	-	all costs incurred (inclusive of any non-recoverable HST paid to the third party)	Exempt
CD/USB	each		10.00	-	10.00	Exempt
Search, file redaction, shipping and the first 20 pages (PHIPA ONLY)	per request		all costs incurred up to \$30	-	all costs incurred up to \$30	Exempt
Photocopying after the first 20 pages (PHIPA ONLY)	per page after 20 pages		0.20	-	0.20	Exempt

Procedures & Fees for the Processing of Applications for Holiday Openings for Maintenance & Development of Tourism under Retail Business Holidays Act:

Each application (non-refundable)	each	750.00	750.00	-	750.00	Exempt
Business 2,400 square feet or more for service public or if business normally has 4 or more employees service the public (in addition to application fee)	each	100.00	100.00	-	100.00	Exempt

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Public Works

Hourly rates (where applicable)	each	225.00	225.00	Varies	225.00	Varies with service
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Waste Management:

Blue or grey recycling bins	each	6.00	5.31	0.69	6.00	HST included
Kitchen organics containers	each	4.00	3.54	0.46	4.00	HST included
Green organics bin	each	17.00	15.04	1.96	17.00	HST included
Backyard composters	each	21.00	18.58	2.42	21.00	HST included
Recycling carts - Commercial and Multi-Residential	each	69.00	61.06	7.94	69.00	HST included
32 gallon organic cart - Commercial and Multi-Residential	each	40.00	35.40	4.60	40.00	HST included
64 gallon organic cart - Commercial	each	69.00	61.06	7.94	69.00	HST included
Garbage tags for each container (bag/can) above the low-density residential (properties with one (1) to six (6) units) garbage limit	each	2.00	2.50	-	2.50	Exempt
Refrigerant removal stickers	each	20.00	20.00	-	20.00	Exempt

For Landfill Sites & Residential Waste Drop-off Sites:

Residential and Commercial Tipping Fees:

0 - 60 kg	flat charge	5.00	5.00	-	5.00	Exempt
Above 60 kg	per tonne	115.00	115.00	-	115.00	Exempt
Shingles	per tonne	75.00	75.00	-	75.00	Exempt
Asbestos	per tonne	300.00	300.00	-	300.00	Exempt
Residential concrete and asphalt	per tonne	10.00	10.00	-	10.00	Exempt
Residential clean soil	per load	-	-	-	-	Exempt
Residential and Commercial scrap metal	per tonne	-	-	-	-	Exempt
Commercial clean loads of Blue and Grey Box Materials, Electronics (e-waste), Tires, Batteries	per load	No Charge	-	-	-	Exempt
Residential clean loads of Blue and Grey Box Materials, Electronics (e-waste), Tires, Batteries, Leaf and Yard Waste, FOG, Propane Tanks, Used Motor Oil	per load	No Charge	-	-	-	Exempt
Commercial leaf and yard waste	per tonne	70.00	70.00	-	70.00	Exempt
Commercial clean soil - open landfill sites	per load	20.00	20.00	-	20.00	Exempt
Commercial contaminated soil	per tonne	30.00	30.00	-	30.00	Exempt
Commercial clean or slightly contaminated soil - Closed Landfill Sites (without operator/ equipment)	per load	40.00	40.00	-	40.00	Exempt
Commercial clean or slightly contaminated soil - Closed Landfill Sites (operator/equipment supplied)	per load	25.00	25.00	-	25.00	Exempt
Commercial concrete and asphalt	per tonne	10.00	10.00	-	10.00	Exempt
Appliances containing CFC's	per unit	20.00	20.00	-	20.00	Exempt
Weigh scale measurement (no drop off)	each	10.00	10.00	-	10.00	Exempt

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Residential Waste Drop-off Locations - Weigh Scales not Operating:

Tipping Fees:

Cars or mini-vans	per load	5.00	5.00	-	5.00	Exempt
Cars or mini-vans with trailer	per load	15.00	15.00	-	15.00	Exempt
Cube Van	per load	35.00	35.00	-	35.00	Exempt
Cube Van with trailer	per load	40.00	40.00	-	40.00	Exempt
Pick-up truck	per load	20.00	20.00	-	20.00	Exempt
Pick-up truck with trailer	per load	25.00	25.00	-	25.00	Exempt
Van or SUV	per load	15.00	15.00	-	15.00	Exempt
Van or SUV with trailer	per load	20.00	20.00	-	20.00	Exempt
Cargo Van	per load	20.00	20.00	-	20.00	Exempt

Special Event Recycling (SER):

Return of contaminated organics or recycling material	per event	59.00	52.21	6.79	59.00	HST included
Return of all organics carts or recycling containers empty or unused	per event	59.00	52.21	6.79	59.00	HST included
Disposal of contaminated organics or recycling material to landfill	per tonne	115.00	115.00	-	115.00	Exempt
SER materials not ready for pick up at prearranged time	per return trip	170.00	150.44	19.56	170.00	HST included
Replacement of damaged or missing 64 gal recycling cart	each	123.00	108.85	14.15	123.00	HST included
Replacement of damaged or missing 32 gal organics cart	each	61.00	53.98	7.02	61.00	HST included
Replacement of damaged or missing portable folding recycling container	each	135.00	119.47	15.53	135.00	HST included
Replacement of damaged or missing roll-off signs	each	74.00	65.49	8.51	74.00	HST included
Replacement of damaged or missing locks	each	8.00	7.08	0.92	8.00	HST included
Request to move roll-off container after placement	per move	170.00	150.44	19.56	170.00	HST included

Environmental Enforcement:

Hauled sewage - domestic/non-domestic	per 1,000 gallons	42.00	44.00	-	44.00	Exempt
Hauled sewage - hauler application fee	each	104.00	106.00	-	106.00	Exempt
Hauled sewage - hauler permit	first 3 vehicles	52.00	52.00	-	52.00	Exempt
Hauled sewage - access cards	each	16.00	16.00	-	16.00	Exempt
Batch discharge permit	each	104.00	150.00	-	150.00	Exempt
Administrative fee - failure to leave hauled sewage record after disposal	each	30.10	31.00	-	31.00	Exempt
Environmental audits information requests - industrial	each	398.89	360.00	46.80	406.80	HST included
Environmental audits information requests - commercial	each	398.89	360.00	46.80	406.80	HST included
Environmental audits information requests - residential	each	133.34	120.00	15.60	135.60	HST included
Sewer overstrength surcharge	per kg	1.52	1.55	-	1.55	Exempt
Surcharge agreement - application fee	each	130.50	150.00	-	150.00	Exempt
Restrictive discharge agreement - application fee	each	130.50	150.00	-	150.00	Exempt
Wastewater sampler rental	per month	294.93	266.00	34.58	300.58	HST included
Environmental Record Search	per request	78.50	150.00	19.50	169.50	HST included

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Transportation Services:

Traffic Data Fees:

Eight hour intersection traffic count	each	165.00	234.51	30.49	265.00	HST included
24 hour automatic traffic recorder	each	55.00	48.67	6.33	55.00	HST included
24 hour automatic traffic recorder- Speed/Classification and Volume	each		234.51	30.49	265.00	HST included
24 hour automatic traffic recorder- Volume	each		75.22	9.78	85.00	HST included
Motor vehicle collision general inquiry report per location for 3-5 years history	each		138.94	18.06	157.00	HST included
Intersection capacity analysis summary information	each	275.00	243.36	31.64	275.00	HST included
Traffic signal timing	each	110.00	97.35	12.65	110.00	HST included
Transportation forecasts - area and specific plots	per hour	82.00	72.57	9.43	82.00	HST included
Transportation forecasts - custom analysis	per hour	82.00	72.57	9.43	82.00	HST included
Land use information by traffic zone	per hour	82.00	72.57	9.43	82.00	HST included

Transportation Engineering:

Design review for development related road improvements	per application	-	In accordance with executed agreement between Niagara Region and developer	applicable	In accordance with executed agreement between Niagara Region and developer	HST included
Inspection fee for development related road improvements	per application	-	In accordance with executed agreement between Niagara Region and developer	applicable	In accordance with executed agreement between Niagara Region and developer	HST included

Road Permit Fees:

Annual Permit fee (Tourism Bus Operators Over-Height Only); Fee is for annual utilization. Fee will not be pro-rated for any reason unless terminated by the Region.	each	55.00	55.00	-	55.00	Exempt
Commercial and industrial entrances (fees payable at the time of Permit Issuance)	each	220.00 + Inspection fee	220.00 + Inspection fee	-	220.00 + Inspection fee	Exempt
Residential entrances (fees payable at the time of Permit Issuance)	each	55.00 + Inspection Fee	55.00 + Inspection Fee	-	55.00 + Inspection Fee	Exempt
Inspection fee	each	82.00	72.57	9.43	82.00	HST included
Sign permit	each	82.00	82.00	-	82.00	Exempt
Detour fee (on Provincial Highway or Local Area Municipalities road and diverting traffic to Regional roads)	each		230.00	-	230.00	Exempt
Daily permit fee (single move - load below 63,500kg; the proposed route is not over regional structure, same route only, OBF check is not required)	each	55.00	100.00	-	100.00	Exempt
Daily permit fee (single move - load above 63,500kg; the proposed route is not over regional structure, same route only, OBF check is not required)	each		100.00	-	100.00	Exempt
Daily permit fee (single move - load above 63,500kg; the proposed route is over regional structure, same route only, OBF check is required)	each		450.00	-	450.00	Exempt

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Project permit fee (granted for 12 weeks (3 months); multiple moves - load below 63,500kg; the proposed route is not over regional structure, same route only, OBF check is not required)	each	330.00	600.00	-	600.00	Exempt
Project permit fee (granted for 12 weeks (3 months); multiple moves - load above 63,500kg; the proposed route is not over regional structure, same route only, OBF check is not required)	each		600.00	-	600.00	Exempt
Project permit fee (granted for 12 weeks (3 months); multiple moves - load above 63,500kg; the proposed route is over regional structure, same route only, OBF check is required)	each		950.00	-	950.00	Exempt
Annual permit fee (multiple moves at unspecified intervals - load below 63,500kg)	each	330.00	330.00	-	330.00	Exempt
Full load (March, April)	each	165.00	165.00	-	165.00	Exempt
Special Events: Full Closure: This is an event that requires the complete closure of a Regional Road. Traffic movement must be diverted by a scheduled detour plan. Police must be at the event site for traffic control.	each		660.00	-	660.00	Exempt
Special Events: Partial Closure: This is a special event that requires lane closures, but allows traffic to continue in both directions. Police may be at the event site for traffic control.	each		300.00	-	300.00	Exempt
Special Events: Rolling Closure: This is a special event closure that does not require any permanent lane closures. Used mostly for small parade walks that use sidewalks only and/ or bike events that close roads for a very short period of time. All closures are contained to either (1) lane and monitored by police presence.	each		275.00	-	275.00	Exempt
Special Events: Charity Organization	each		50.00	-	50.00	Exempt
Road Occupancy	each	110.00	110.00	-	110.00	Exempt
Info bars	each	55.00	55.00	-	55.00	Exempt
Construction encroachment - no pavement cut (fees applicable when permit obtained before construction begins)	each	275.00 + Inspection Fee	275.00 + Inspection Fee	-	275.00 + Inspection Fee	Exempt
Construction encroachment - no pavement cut (fees applicable when permit obtained after construction begins)	each	550.00 + all applicable per visit Inspection Fees	550.00 + all applicable per visit Inspection Fees	-	550.00 + all applicable per visit Inspection Fees	Exempt
Construction encroachment - with pavement cut (fees applicable when permit obtained before construction begins)	each	550.00 + Inspection Fee	550.00 + Inspection Fee	-	550.00 + Inspection Fee	Exempt
Construction encroachment - with pavement cut (fees applicable when permit obtained after construction begins)	each	1,100.00 + all applicable per visit Inspection Fees	1,100.00 + all applicable per visit Inspection Fees	-	1,100.00 + all applicable per visit Inspection Fees	Exempt
Encroachment Agreement Application (fees set to offset the cost to administer the application, review, circulate, and respond to request)	each	330.00	330.00	-	330.00	Exempt
Construction encroachment (Local Area Municipal Access Agreements - Emergency Repair) (permit obtained within 30 days of repair)	each	-	-	-	-	Exempt

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Construction encroachment (Local Area Municipal Access Agreements - Emergency Repair) (permit obtained after 30 days of repair)	each	275.00 - 550.00 + all applicable per visit Inspection Fees	275.00 - 550.00 + all applicable per visit Inspection Fees	-	275.00 - 550.00 + all applicable per visit Inspection Fees	Exempt
Landscaping (There will be no attributed encroachment fee for landscaping done on road allowance wherein the improvements are mutually beneficial and beautifying of Regional Property.)	each	-	-	-	-	Exempt
Encroachment of Structure/Sign/Patios (As result of ROW widening or as a result an existing build found during planning application)	each	-	-	-	-	Exempt
Annual Encroachment Agreement – (Residential) (Fee is for the annual utilization of the Region's lands. Fee will not be pro-rated for any reason, unless terminated by the Region.)	each	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$330.00	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$330.00	-	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$330.00	Exempt
Annual Encroachment Agreement – New Structure/Sign/Patio (Commercial) (Fee is for the annual utilization of the Region's lands. Fee will not be pro-rated for any reason unless terminated by the Region.)	each	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$550.00	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$550.00	-	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$550.00	Exempt
Annual Underground Structure Encroachment (Fee is for the annual utilization of the Region's lands. Fee will not be pro-rated for any reason unless terminated by the Region.)	each	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$1100.00	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$1100.00	-	8.0% of Market Value per square meter multiplied by the area of the encroachment, with minimum annual fee as \$1100.00	Exempt
Annual Private Infrastructure Encroachment (as per previous Agreement)	each	1.00	1.00	-	1.00	Exempt
Municipal Gateway Features/Streetscape Improvements (as per previous Agreement)	each	1.00	1.00	-	1.00	Exempt
Construction encroachment (Municipal Access Agreements - Annual Fee)	each	5,000.00	5,000.00	-	5,000.00	Exempt
Construction encroachment (Municipal Access Agreements - Resubmission)	each	200.00	200.00	-	200.00	Exempt
Encroachment Agreement (within Development Planning Agreements) (If pavement is less than 5 years old; Fee is refundable only if pavement reinstatement is done to the Region's standards and passes inspection.)	each	100% of estimated cost of repair	100% of estimated cost of repair	-	100% of estimated cost of repair	Exempt

Regional Municipality of Niagara
2020 Fees and Charges
(effective January 1, 2020)

Fee/Charge Description	Unit of Measure	2019 Fee/Charge (\$)	2020 Base Fee/Charge (\$)	HST (\$)	2020 Total Fee/Charge (\$)	Tax Implication
Encroachment Agreement (within Development Planning Agreements) (If pavement is more than 5 years old; Fee is refundable only if pavement reinstatement is done to the Region's standards and passes inspection.)	each	15% of estimated value of project	15% of estimated value of project	-	15% of estimated value of project	Exempt
Canadian Tourism-Oriented Directional Signing (TODS)	per operator	150.00	132.74	17.26	150.00	HST included
Canadian Tourism-Oriented Directional Signing (TODS)	per assembly	300.00	265.49	34.51	300.00	HST included
Regional directional sign	each	50.00	44.25	5.75	50.00	HST included
Lane Occupancy (Lane occupancy without construction being done on roadway)	per lane, per day	250.00	250.00	-	250.00	Exempt
Community events (fee plus applicable operational costs are payable by the event organizer)	each	11.00 - 55.00	11.00 - 55.00	-	11.00 - 55.00	Exempt

Road Permit Fees: "Market Value" means either the land value acquired from the associated MPAC value or approved land appraisal value.

Inter-Municipal Transit:

Adults Cash Fare	each	6.00	6.00	-	6.00	Exempt
Adults 10-ride Card	each	45.00	45.00	-	45.00	Exempt
Adults Monthly Pass	each	160.00	160.00	-	160.00	Exempt
Adults Cash Fare Fort Erie to Niagara Falls Link Service	each	3.50	3.50	-	3.50	Exempt
Adults Cash Fare Port Colborne to Welland Link Service	each	3.50	3.50	-	3.50	Exempt
Seniors (65+) Cash Fare	each	5.00	5.00	-	5.00	Exempt
Seniors (65+) 10-ride Card	each	40.00	40.00	-	40.00	Exempt
Seniors (65+) Monthly Pass	each	130.00	130.00	-	130.00	Exempt
Seniors (65+) Cash Fare Fort Erie to Niagara Falls Link Service	each	3.50	3.50	-	3.50	Exempt
Seniors (65+) Cash Fare Port Colborne to Welland Link Service	each	3.50	3.50	-	3.50	Exempt
Elementary (6+) / High School Students Cash Fare	each	5.00	5.00	-	5.00	Exempt
Elementary (6+) / High School Students 10-ride Card	each	40.00	40.00	-	40.00	Exempt
Elementary (6+) / High School Students Monthly Pass	each	130.00	130.00	-	130.00	Exempt
Elementary (6+) / High School Students Cash Fare Fort Erie to Niagara Falls Link Service	each	3.50	3.50	-	3.50	Exempt
Elementary (6+) / High School Students Cash Fare Port Colborne to Welland Link Service	each	3.50	3.50	-	3.50	Exempt

Regional Municipality of Niagara
2020 Fees and Charges
(effective January 1, 2020)

Fee/Charge Description	Unit of Measure	2019 Fee/Charge (\$)	2020 Base Fee/Charge (\$)	HST (\$)	2020 Total Fee/Charge (\$)	Tax Implication
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Niagara Specialized Transit Fares:

Adults Cash Fare	each	6.00	6.00	-	6.00	Exempt
Adults 10-ride Card	each	45.00	45.00	-	45.00	Exempt
Adults Monthly Pass	each	160.00	160.00	-	160.00	Exempt
Adults Cash Fare Trips to Hamilton	each	15.00	15.00	-	15.00	Exempt
Adults Cash Fare Trips - Fort Erie to Niagara Falls Link Service	each	3.50	3.50	-	3.50	Exempt
Adults Cash Fare Trips - Port Colborne to Welland Link Service	each	3.50	3.50	-	3.50	Exempt
Seniors (65+) Cash Fare	each	5.00	5.00	-	5.00	Exempt
Seniors (65+) 10-ride Card	each	40.00	40.00	-	40.00	Exempt
Seniors (65+) Monthly Pass	each	130.00	130.00	-	130.00	Exempt
Seniors (65+) Cash Fare Trips to Hamilton	each	14.00	14.00	-	14.00	Exempt
Seniors (65+) Cash Fare Trips - Fort Erie to Niagara Falls Link Service	each	3.50	3.50	-	3.50	Exempt
Seniors (65+) Cash Fare Trips - Port Colborne to Welland Link Service	each	3.50	3.50	-	3.50	Exempt
Elementary (6+) / High School Students Cash Fare	each	5.00	5.00	-	5.00	Exempt
Elementary (6+) / High School Students 10-ride Card	each	40.00	40.00	-	40.00	Exempt
Elementary (6+) / High School Students Monthly Pass	each	130.00	130.00	-	130.00	Exempt
Elementary (6+) / High School Students Cash Fare Trips to Hamilton	each	14.00	14.00	-	14.00	Exempt
Elementary (6+) / High School Students Cash Fare Trips - Fort Erie to Niagara Falls Link Service	each	3.50	3.50	-	3.50	Exempt
Elementary (6+) / High School Students Cash Fare Trips - Port Colborne to Welland Link Service	each	3.50	3.50	-	3.50	Exempt

Tourism Oriented Destination Signage:

Initial Fee for Manufacturing and Installation:						
Up to 30 cm x 120 cm (1' x 4') signs (for roads with speed limit of 60 km/h or less)	Per sign	367.25	325.00	42.25	367.25	HST included
Up to 45 cm x 180 cm (1.5' x 6') signs (for roads with speed limit greater than 60 km/h)	Per sign	565.00	500.00	65.00	565.00	HST included
Annual Maintenance Fee	Per sign	113.00	100.00	13.00	113.00	HST included

Tourism signage initiated by a local municipality may be exempt from the annual maintenance fee; however, the municipality will be responsible for the cost of any modifications or replacements.

Regional Municipality of Niagara
2020 Fees and Charges
(effective January 1, 2020)

Fee/Charge Description	Unit of Measure	2019 Fee/Charge (\$)	2020 Base Fee/Charge (\$)	HST (\$)	2020 Total Fee/Charge (\$)	Tax Implication
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Planning and Development Services:

Hourly rates (where applicable)	each	225.00	225.00	Varies	225.00	Varies with Service
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Planning Services:

Regional Official Plan Amendments (ROPA):

Regional Official Plan Amendment Review	per application	17,765.00	18,125.00	-	18,125.00	Exempt
Regional Official Plan Amendment Application Fee - Urban Boundary Expansion	per application		36,000.00	-	36,000.00	Exempt
ROPA to Establish or Expand a Pit or Quarry **	per application	111,650.00	113,885.00	-	113,885.00	Exempt
Advertising - Public Notice (Applicant is responsible for advertising cost over & above the fee)	per application	cost of advertising plus HST applicable	cost of advertising	applicable	cost of advertising plus HST applicable	HST included

*** In addition to the fees set out above for Pits and Quarries (new and expansion fees), the owner/applicant shall bear any and all costs pertaining to Peer Reviews and for an Aggregate Advisor, if required. The owner/applicant shall be required to sign a cost acknowledgement agreement which must be signed and submitted as part of the application.*

Local Official Plan Amendments:

Major Official Plan Amendment Review (Change in land use designation, conversion, or significant change in policy direction)	per application	9,520.00	9,715.00	-	9,715.00	Exempt
Minor Official Plan Amendment Review (Change in policy)	per application	5,075.00	5,180.00	-	5,180.00	Exempt

Development Services:

Subdivision, Vacant Land or Common Element Condominium Base Fee:

Additional fees apply for Storm Water, Urban Design, Hydrogeology, EIS and/or Private Sewage System Reviews as required.

Draft Plan Review (Fee is based on the entire area of the subdivision)	per application	5,075.00 base fee + 1,120.00 per hectare to a maximum of 22,840.00	5,180.00 base fee + 1,145.00 per hectare	-	5,180.00 base fee + 1,145.00 per hectare	Exempt
Revision to Submission by Applicant (Prior to Draft Approval)	per application	1,270.00	1,300.00	-	1,300.00	Exempt
Modification of Draft Plan Approval	per application	2,540.00	2,595.00	-	2,595.00	Exempt
Extension of Draft Plan Approval	per application	1,270.00	1,300.00	-	1,300.00	Exempt
Extension of Draft Plan Approval (Approved prior to 2006)	per application	2,540.00	2,595.00	-	2,595.00	Exempt
Clearance of Draft Plan Conditions	per phase	2,540.00	2,595.00	-	2,595.00	Exempt

Standard Condominium Base Fee:

Additional fees apply for Storm Water, Urban Design, Hydrogeology, EIS and/or Private Sewage System Reviews as required.

Combined Standard Condominium and Site Plan Review Fee	per application	3,810.00	3,890.00	-	3,890.00	Exempt
Plan of Standard Condominium Review (where site plan review is not required)	per application	2,540.00	2,595.00	-	2,595.00	Exempt
Revisions to Submission by Applicant (Prior to Approval)	per application	1,270.00	1,300.00	-	1,300.00	Exempt
Modification of Standard Draft Plan of Condominium Approval	per application	635.00	650.00	-	650.00	Exempt
Extension of Standard Draft Plan of Condominium Approval	per application	705.00	720.00	-	720.00	Exempt

Regional Municipality of Niagara
2020 Fees and Charges
(effective January 1, 2020)

Fee/Charge Description	Unit of Measure	2019 Fee/Charge (\$)	2020 Base Fee/Charge (\$)	HST (\$)	2020 Total Fee/Charge (\$)	Tax Implication
Extension of Standard Draft Plan of Condominium Approval (Approved prior to 2006)	per application	1,400.00	1,430.00	-	1,430.00	Exempt
Clearance of Conditions (Standard Plan of Condominium)	per application	705.00	720.00	-	720.00	Exempt

Zoning By-law Amendments Base Fee:

Additional fees apply for Storm Water, Urban Design, Hydrogeology, EIS and/or Private Sewage System Reviews as required.

Zoning By-law Amendment Review	per application	1,270.00	1,300.00	-	1,300.00	Exempt
Agricultural purposes only (APO) zoning amendment *	per application	410.00	420.00	-	420.00	Exempt
Revision to Submission by Applicant (Prior to Approval)	per application	635.00	650.00	-	650.00	Exempt
Removal of holding symbol	per application	635.00	650.00	-	650.00	Exempt

* Where the Region or Local Area Municipality has requested an APO zone as a condition of severance or subdivision approval there will be no charge for the APO application

Consent Reviews Base Fees:

Additional fees apply for Storm Water, Urban Design, Hydrogeology, EIS and/or Private Sewage System Reviews as required.

Consent Review - Urban	per application	605.00	620.00	-	620.00	Exempt
Consent Review - Rural /Outside Urban	per application	855.00	875.00	-	875.00	Exempt
Final certification fee (active consent files still remaining under the authority of the Region will be subject to Final Certification Fee, payable upon request for final certification, prior to registration.)	per application	255.00	265.00	-	265.00	Exempt

Site Plan Reviews Base Fees:

Additional fees apply for Storm Water, Urban Design, Hydrogeology, EIS and/or Private Sewage System Reviews as required.

Major Site Plan Review (Applications which entail a Regional response if the subject property is located on a Regional road or there are Regional infrastructure/facilities located nearby or the application has a Regional or Provincial issue as determined by the local municipal planner.)	per application	1,270.00	1,300.00	-	1,300.00	Exempt
Minor Site Plan Review (Minor Site Plans requiring Waste Collection Review, Entrance Permits, Encroachment Permits, Sign Permits.)	per application	510.00	525.00	-	525.00	Exempt
Revision to Submission by Applicant (Prior to Approval)	per application	635.00	650.00	-	650.00	Exempt
Review of Waste Management Only	per application	410.00	420.00	-	420.00	Exempt
Clearance of Site Plan Conditions	per application	1,270.00	1,300.00	-	1,300.00	Exempt

Minor Variance Reviews Base Fees:

Additional fees apply for Storm Water, Urban Design, Hydrogeology, EIS and/or Private Sewage System Reviews as required.

Minor Variance Review (excludes Septic) (Applications which require Regional Review if the subject property is located on a Regional road or there are Regional infrastructure/facilities located nearby or the application has a Regional or Provincial issue.)	per application	410.00	420.00	-	420.00	Exempt
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Regional Municipality of Niagara
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(effective January 1, 2020)

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Niagara Escarpment Plan Applications:

Additional fees apply for Storm Water, Urban Design, Hydrogeology, EIS and/or Private Sewage System Reviews as required.

Development Permit Review	per application	765.00	785.00	-	785.00	Exempt
Minor Development Permit Review (No Provincial or Regional concerns identified (i.e. sheds, garages, pools, etc.))	per application	410.00	420.00	-	420.00	Exempt

All Development Applications are subject to the following additional fees as applicable:

Storm Water Review more than 5 ha	per application	1,830.00	1,870.00	-	1,870.00	Exempt
Storm Water Review < 5 ha	per application	610.00	625.00	-	625.00	Exempt
Major Urban Design Review	per application	600.00	615.00	-	615.00	Exempt
Minor Urban Design Review	per application	250.00	255.00	-	255.00	Exempt
Hydrogeology Review	per application		1,200.00	-	1,200.00	Exempt
Major Environmental Impact Study (EIS) Review (2 or more features)	per application	2,200.00	2,245.00	-	2,245.00	Exempt
Minor EIS Review (1 feature)	per application	1,100.00	1,125.00	-	1,125.00	Exempt
EIS Terms of Reference (TOR) Review (To be deducted from EIS fee when EIS Submitted)	per application		400.00	-	400.00	Exempt
EIS Draft Review (To be deducted from EIS fee when EIS Submitted)	per application		400.00	-	400.00	Exempt
EIS Second Submission (Addendum) Review	per application		No Charge	-	No Charge	Exempt
EIS Third Submission (Addendum) Review	per application		1,200.00	-	1,200.00	Exempt
Private Sewage System Review	per lot or unit	400.00	400.00	-	400.00	Exempt

Secondary Plans:

Secondary Plans - Privately Initiated (Fee Includes Secondary Plan fee, Urban Design Review, Engineering Review, and OPA review)	per application	13,195.00	13,460.00	-	13,460.00	Exempt
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Maintenance Fees:

Maintenance Fees (Where a file is inactive for over one year, a final maintenance fee will apply to keep the file open. If the fee is not received within four weeks of a request, the file will be closed.)	per application	1,270.00	1,300.00	-	1,300.00	Exempt
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LPAT Appeal Record Preparation:

LPAT Appeal Record Preparation	per application	610.00	625.00	-	625.00	Exempt
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Environmental Site Assessments (Brownfields) Requests to Use Non-potable Water Site Condition Standards:

Response to request	per application	635.00	650.00	-	650.00	Exempt
Response to request - Update Letter	per application		100.00	-	100.00	Exempt

Regional Municipality of Niagara
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Urban Design Projects Associated with Development/Planning Applications:

Urban Design - Concept Design	per hour	\$110.00 Hourly Rate applies unless work covered under Service Agreement	\$115.00 Hourly Rate applies unless work covered under Service Agreement	-	\$115.00 Hourly Rate applies unless work covered under Service Agreement	Exempt
Urban Design - Streetscape Design	per hour	\$110.00 Hourly Rate applies unless work covered under Service Agreement	\$115.00 Hourly Rate applies unless work covered under Service Agreement	-	\$115.00 Hourly Rate applies unless work covered under Service Agreement	Exempt
Urban Design & Architectural Peer Review	per hour	\$110.00 Hourly Rate applies unless work covered under Service Agreement	\$115.00 Hourly Rate applies unless work covered under Service Agreement	-	\$115.00 Hourly Rate applies unless work covered under Service Agreement	Exempt

Sewage System Applications:

New system	per application	1,100.00	1,100.00	-	1,100.00	Exempt
Holding tank	per application	1,100.00	1,100.00	-	1,100.00	Exempt
Septic tank replacement only	per application	600.00	600.00	-	600.00	Exempt
Hydrogeology review	per study		1,200.00	-	1,200.00	Exempt

Small, On Lot Sewage Systems - Special Requests:

Preliminary site inspection (where no other application has been made)	per application	400.00	400.00	-	400.00	Exempt
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Small, On Lot Sewage Systems - Real Estate Inquiries Including Site Inspection Visits:

Site inspection and report	per application	565.00	500.00	65.00	565.00	HST included
File searches only	per application	282.50	250.00	32.50	282.50	HST included

MOE, Ontario Water Resources Act (Sec 52, 53):

Admin processing	per application	200.00	200.00	-	200.00	Exempt
Admin amendments	per application	100.00	100.00	-	100.00	Exempt
MOE application processing fee for storm and sanitary sewers and appurtenances	per application	900.00	900.00	-	900.00	Exempt
MOE application processing fee for storm and sanitary sewers pump stations and force mains	per application	1,800.00	1,800.00	-	1,800.00	Exempt
Watermains and appurtenances, including hydrants	per application	1,000.00	1,000.00	-	1,000.00	Exempt
Servicing Review with Stormwater Management	per application	2,000.00	2,000.00	-	2,000.00	Exempt

Regional Water & Sewer Lateral Connections:

Water service connection	per application	1,250.00	1,250.00	-	1,250.00	Exempt
Sanitary sewer lateral connection	per application	1,250.00	1,250.00	-	1,250.00	Exempt

Regional Municipality of Niagara
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Note - Development Services Fees:

- All development review/processing fees must be received by the Development Services Division prior to the Region's submission of comment/recommendations to the approval authority.
- The Region's review/processing fees are not refundable if an application is refused or only partially approved by the approval authority.
- The Region's review/processing fees may be returned if the applicant voluntarily withdraws the application prior to staff commencing the review process.
- In addition to development review fees the Region may require the applicant to cover the cost of peer review for specific technical studies.
- All development applications initiated by a local municipality are exempt from the Region's development review fees.
- Wainfleet, Welland and West Lincoln do their own private sewage system review and therefore the Regional private septic system review fee is not required.
- All development applications are circulated to the Region for review, except where the Region has determined through pre-consultation that the development proposal is exempt from further circulation and review.

Police Services:

See Police Services Board by-law on user fees & charges.

Note - Tax Implication:

- If HST is found to be applicable where originally deemed not applicable, HST will be applied and payable by the user paying the fee or charge.
- Inter- and intra-municipal supplies are tax exempt and billed under the "2020 Base Fee/Charge" column unless they relate to supply of electricity, gas, steam, or telecommunication services made while acting as a public utility.

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. <>

A BY-LAW TO ESTABLISH FEES AND CHARGES FOR
SERVICES AND ACTIVITIES PROVIDED BY THE
REGIONAL MUNICIPALITY OF NIAGARA AND FOR THE
USE OF ITS PROPERTY AND TO REPEAL BY-LAW 2019-
28

WHEREAS section 11 of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that a municipality may pass by-laws respecting services and things that the municipality is authorized to provide; and

WHEREAS section 391 of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that a municipality may impose fees or charges on persons: for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control; and

WHEREAS section 69 of the *Planning Act*, R.S.O. 1990, c. P.13, permits a council of a municipality to establish a tariff of fees for the processing of applications made in respect of planning matters.

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That By-law 2019-28 is hereby repealed.
2. That the fees and charges as set out in Appendix '1' to this by-law are hereby adopted and enacted.
3. That where the provisions of any other by-laws are inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

Bill <>

Authorization Reference:

4. That this by-law shall come into force and effect on January 1, 2020.

THE REGIONAL MUNICIPALITY OF NIAGARA

James Bradley, Regional Chair

Ann-Marie Norio, Regional Clerk

Passed: <date>