
Subject: Appointments to the Licensing Appeals Committee

Report to: Corporate Services Committee

Report date: Wednesday, January 15, 2020

Recommendations

1. That the recommendation contained in Confidential Appendix 1 to Report CSD 4-2020, **BE APPROVED** confirming the citizen appointments to the Licensing Appeals Committee; and
2. That the Licensing Appeals Committee Terms of Reference (Appendix 2 of Report CSD 4-2020), **BE APPROVED**.

Key Facts

- The purpose of this report is to seek Council's approval to appoint citizen members to the Licensing Appeals Committee.
- On June 1, 2019 the Region took over licensing responsibilities from Niagara Regional Police, part of the on-boarding was to establish a Licensing Appeals Committee.
- Advertising for members of the Licensing Appeals Committee was done on Niagara Region's website and on social media with a final closing date of September 6, 2019.

Financial Considerations

Costs associated with the appointment process and the stipend for committee members are contained within the existing 2020 operating budget approved on December 12, 2019. Additional funding resources are not required.

Analysis

On June 1, 2019, business licensing responsibility was transferred from Niagara Regional Police to Niagara Region and the operation was on-boarded "as-is". The Niagara Regional Police Services Board would no longer be providing appeals review and the Region needed to establish their own appeals committee with defined terms of reference.

An advertisement calling for applications from interested citizens was placed on the Niagara Region website on June 10, 2019 with a closing date of July 5, 2019. Advertising was also placed on Facebook and LinkedIn from July 8, 2019 to September 6, 2019.

Business Licensing and Clerks staff reviewed the submitted applications and their recommended appointments are included in Confidential Appendix 1 to this report for consideration.

Alternatives Reviewed

Not Applicable

Relationship to Council Strategic Priorities

The Licensing Appeals Committee members will provide fact and evidence based recommendations and decisions based on information presented to them at an appeal with respect to:

- Suspended Licences
- Revoked Licences

This Licensing Appeals Committee supports the following two Regional Council Strategic Priorities

- Healthy and Vibrant Community
- Sustainable and Engaging Government

Other Pertinent Reports

Not Applicable

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This report was prepared in consultation with Jeanette Bax, Business Improvement Program Manager and reviewed by Ann-Marie Norio, Regional Clerk.

Appendices

- Confidential Appendix 1 Recommended Citizen Appointments to the Licensing Appeals Committee *(Distributed under separate cover to members of Council only)*
- Appendix 2 Terms of Reference Licensing Appeals Committee