
MEMORANDUM

AC-C 1-2020

Subject: 2020 Audit Committee Schedule
Date: January 20, 2020
To: Audit Committee
From: Frank Marcella, Manager, Internal Audit
Helen Chamberlain, Director, Financial Management & Planning

The following is a list of proposed dates in 2020 that have been identified to hold meetings of the Audit Committee:

February 10, 2020
May 11, 2020
September 21, 2020
December 7, 2020

Of particular note is the meeting scheduled for May 11 as it will ensure the timely approval of the 2019 Niagara Region's consolidated financial statements. Additional Audit Committee meetings may be called by the Chair as required, and changes to planned agenda items may occur depending on direction from Audit Committee.

A resolution of Committee is required to approve the meeting dates. Suggested wording is as follows:

That the Audit Committee meetings, **BE HELD** on Mondays at 1:00 p.m. on the following dates in 2020:

February 10, May 11, September 21 and December 7.

Respectfully submitted and signed by

Frank Marcella, Manager
Internal Audit

Helen Chamberlain, Director
Financial Management & Planning