

Appointment of Citizen Members to the Waste Management Planning Steering Committee

Waste Management Planning Steering Committee (WMPSC)

January 27, 2020

Purpose

- At the October 28, 2019 WMPSC Meeting, WMPSC-C 35-2019 recommended that the Waste Management Advisory Committee be discontinued, effective immediately.
 - Report was deferred to the January 27, 2020 WMPSC meeting.
 - Staff were to provide information respecting amending the WMPSC's Terms of Reference (ToR) to include citizen members.
- The purpose of this presentation is to provide draft ToR amendments, along with a process for selection of citizen members, for WMPSC's approval.

WMPSC ToR Amendment

- The existing WMPSC ToR has not been amended since February 2002.
- If WMPSC approves the inclusion of citizen members to its composition, this amendment would be included, as part of a complete update to the existing WMPSC ToR, which would be completed by the Region's Clerks Department.
- Subject to WMPSC's approval of the draft ToR amendments, a Public Works Committee (PWC) report would then be developed, for their approval.

WMPSC ToR – Existing Composition

Section 5.0 - Composition

- a) The Waste Management Steering Committee shall be a sub-committee of the Public Works and Utilities Committee.
- b) The Waste Management Steering Committee will be comprised of a maximum of 12 individuals, including: the Regional Chair, nine (9) Regional Councillors and two (2) representatives from the Waste Management Advisory Committee. The representatives of the WMAC will not have a vote on legal or financial matters.
- c) Additional Officers and/or employees of the Regional Niagara Waste Management Services Division shall serve on the Committee in a resource capacity.

WMPSC ToR – Draft Amendment

Section 5.0 - Composition

- a) The Waste Management Planning Steering Committee shall be a sub-committee of the Public Works Committee.
- b) The Waste Management Planning Steering Committee will be comprised of a maximum of 12 individuals, including: the Regional Chair, nine (9) Regional Councillors and two (2) citizen members. The citizen members will not have a vote on legal or financial matters and will not be present during closed sessions, or receive confidential information.
- c) Additional Officers and/or employees of the Regional Niagara Waste Management Services Division shall serve on the Committee in a resource capacity.

Rationale for Amendments to WMPSC ToR

- The existing WMPSC ToR has not been updated since 2002.
- It currently allows for two (2) representatives from the WMAC, as citizen members.
- If the WMAC is to be discontinued, staff is recommending the existing WMPSC ToR would need to be amended.
- The provision of citizen members on the WMPSC provides for public input into the planning and evaluation process for Waste Management programs, etc.

Analysis of Comparator Municipalities

Seven (7) of Niagara Region's 12 comparator municipalities include a combination of Councillors and/or public members on their waste management advisory and/or standing committee:

- 1) Guelph:
 - Public Advisory Committee
 - 9 public members only (no Councillors)
- 2) Halton Region:
 - Solid Waste Advisory Committee
 - 10 public members; 4 Councillors
- 3) Hamilton:
 - Waste Management Advisory Committee
 - 2 public members; 3 Councillors
- 4) London:
 - Advisory Committee on the Environment
 - 13 public members only (no Councillors)

Analysis of Comparator Municipalities (cont'd)

Seven (7) of Niagara Region's 12 comparator municipalities include a combination of Councillors and/or public members on their waste management advisory and/or standing committee:

5) Ottawa:

- Environmental Stewardship Committee
 - 9 to 11 public members; 1 Councillor
- Standing Committee on Environmental Protection, Water and Waste Management
 - Councillors only (no public members)

6) Peel Region:

- Waste Management Strategic Advisory Committee
 - Councillors only (no public members)

7) Windsor:

- Environment, Transportation & Public Safety Standard Committee
 - Councillors only (no public members)

Analysis of Comparator Municipalities (cont'd)

- Five (5) comparator municipalities do not have a waste management advisory and/or standing committee:

- 1) Durham Region
- 2) Simcoe
- 3) Toronto
- 4) Waterloo Region
- 5) York Region

WMAC Chair/Vice Chair on WMPSC

- For this current term of Council, based on discussion at the October 28, 2019 WMPSC meeting, it is being recommended that the past WMAC Chair and delegate would continue to sit on the WMPSC.
- For future terms of Council, Niagara Region would follow the formal application process for selecting two (2) citizen members to sit on the WMPSC.

Recommended Future Process for Selecting Citizen Members for WMPSC

- An online application would be posted on Niagara Region's website, for a period of three (3) weeks, for interested citizens to apply.
- Citizens would need to demonstrate why they would like to sit on the WMPSC, and include their relevant waste management experience.
- Staff reps for WMPSC, in consultation with the WMPSC Chair (and/or Vice Chair), would review all submissions and rank them, based on a best-fit criteria.
- Two (2) citizen members would be chosen and recommended to WMPSC members, for their approval.
- These two (2) citizen members would be submitted to PWC and Regional Council, for final approval.

Recommendation

That WMPSC RECOMMENDS to the Public Works Committee:

- 1. That the Waste Management Advisory Committee BE DISCONTINUED, effective immediately.**
- 2. That the existing WMPSC's Terms of Reference BE AMENDED to include the following composition:**
 - maximum of 12 individuals, including: the Regional Chair, nine (9) Regional Councillors and two (2) citizen members. The citizen members will not have a vote on legal or financial matters and will not be present during closed sessions, or receive confidential information.

Questions?