

# Citizen Appointments to the Licensing Appeals Committee

Corporate Services Committee

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# Why Citizen Appointments?

- Original objectives of the Business Licensing Transition project included the creation of a Civilian Committee of Adjustment
- As the project moved forward, it was determined that this committee would be termed a Licensing Appeals Committee
- Reduces the risk of conflict of interest with elected officials where decisions can be made to impact business license holders
  - It is an inherent responsibility of an elected official to represent the interests of local businesses
- Council retains full authority over the Licensing Officer and Business Licensing by-laws

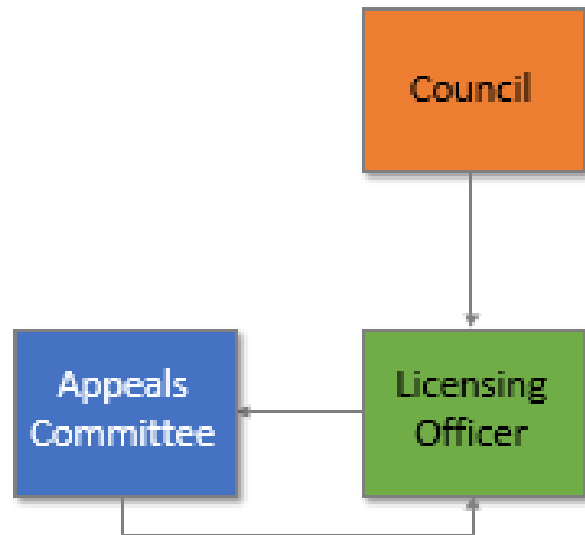
# Eligibility for Appointment

- Background in law, academics, enforcement, and/or industry stakeholder
- Knowledge of the Municipal Act
- Ability to interpret legislation
- Proven analytical and decision making skills
- Experience in working on or with a committee, administrative tribunal, taskforce or similar regulatory hearings body

# Reporting Structure for Decisions

## Council:

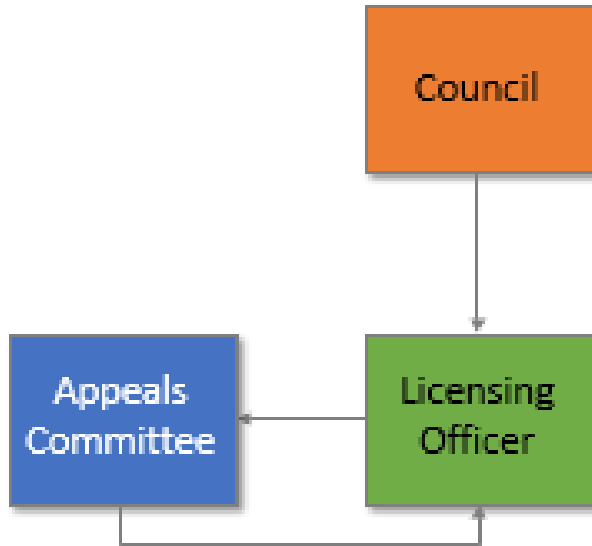
- Approve by-laws containing eligibility and compliance criteria for licenses in Niagara
- Delegate authority to the Licensing Officer
- Only Council can give direction to the Licensing Officer



## Licensing Officer:

- Provide industry governance through Council Approved by-laws using Council's delegated authority
- Responsible for defending decisions by providing evidence at the Licensing Appeals Committee
- Reports to Regional Council on the outcomes of all decisions made by the Licensing Appeals Committee

# Reporting Structure for Decisions



## Licensing Appeals Committee:

- Decide whether to uphold the decisions of the Region's Licensing Officer to;
  - Refuse to issue a license
  - Suspend a license
  - Revoke a license
  - Add conditions to a business license