
MEMORANDUM

CL-C 8-2019

Subject: Appointment of Acting Deputy Regional Clerk

Date: March 18, 2020

To: Regional Council

From: Ann-Marie Norio, Regional Clerk

As per Section 228 (1) of the *Municipal Act, 2001* (the “Act”), a municipality shall appoint a Clerk, and subsequently as per Section 228 (2) of the Act, a municipality may appoint Deputy Clerks who have the same powers of the Clerk.

Given the current situation with respect to the COVID-19 (Novel Coronavirus) pandemic, and in order to ensure business continuity, a by-law to appoint Donna Gibbs, Director, Legal and Court Services, as an Acting Deputy Regional Clerk has been included on the agenda for the Special Council meeting being held on March 18, 2020 for Council’s consideration.

Respectfully submitted and signed by

Ann-Marie Norio
Regional Clerk