

Minute Item No. 5.1

CSD 15-2020

2019 Year End Results and Transfer Report

That Report CSD 15-2020, dated March 11, 2020, respecting 2019 Year End Results and Transfer Report, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the unaudited summarized financial results of the Niagara Region as detailed in Appendix 1 of Report CSD 15-2020 **BE RECEIVED**;
2. That the 2019 year end operating surplus for levy supported programs including agencies, boards and commissions of \$3,453 thousand **BE TRANSFERRED** as follows:
 - \$48 thousand **BE TRANSFERRED** to the Ontario Police Video Training Alliance Reserve as per Niagara Regional Police Services recommendation to their Board (Appendix 6 to Report CSD 15-2020)
 - \$89 thousand **BE TRANSFERRED** to the Police Services Board Contingency Reserve as per Niagara Regional Police Services recommendation to their Board (Appendix 6 to Report CSD 15-2020)
 - \$204 thousand **BE TRANSFERRED** to the Police Contingency Reserve as per Niagara Regional Police Services recommendation to their Board (Appendix 6 to Report CSD 15-2020)
 - \$580 thousand **BE TRANSFERRED** to the Niagara Regional Housing Owned Units Reserve to fund heat control system upgrades in owned units to be completed in 2020 as per Niagara Regional Housing recommendation to their Board (Appendix 7 to Report CSD 15-2020)
 - \$250 thousand **BE TRANSFERRED** to the Niagara Regional Housing Reserve to fund the Affordable Housing Master Plan to be completed in 2020 as per Niagara Regional Housing recommendation to their Board (Appendix 7 to Report CSD 15-2020)
 - \$355 thousand **BE TRANSFERRED** to the Niagara Regional Housing Reserve to be utilized for new capital development opportunities to reduce the housing waitlist as per Niagara Regional housing recommendation to their Board (Appendix 7 to Report CSD 15-2020)
 - \$177 thousand surplus related to the 2019 Smarter Niagara Incentives Program (SNIP) **BE TRANSFERRED** the Taxpayer Relief Reserve to fund the 2020 SNIP program as directed by Council at the December 5, 2019 Budget Review Committee of the Whole meeting
 - \$1,750 thousand **BE TRANSFERRED** the Taxpayer Relief Reserve;

3. That the 2019 year end operating deficit for rate supported programs of \$2,840 thousand **BE TRANSFERRED** from reserves as follows:
 1. \$1,156 thousand **BE TRANSFERRED** from the Waste Management Stabilization Reserve in order to fund the operating deficit relating to Waste Management services
 2. \$507 thousand **BE TRANSFERRED** from the Water Stabilization Reserve in order to fund the operating deficit related to Water services
 3. \$1,177 thousand **BE TRANSFERRED** from the Wastewater Stabilization Reserve in order to fund the operating deficit relating to Wastewater services;
4. That encumbrances of \$16,377 thousand, detailed in Appendix 2 to Report CSD 15-2020, **BE RECEIVED** for information and that the deferral of these expenditures be included in the 2020 operating budget; and
5. That the transfers of \$8,446 thousand from the capital variance project to Capital Reserves **BE RECEIVED** for information.

Minute Item 5.2

HR 3-2020

**Chief Administrative Officer (CAO) Recruitment - Regional Councillor
Appointments to the CAO Recruitment Committee**

That Report HR 3-2020, dated March 11, 2020, respecting Chief Administrative Officer (CAO) Recruitment – Regional Councillor Appointments to the CAO Recruitment Committee, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That a Chief Administrative Officer (CAO) Recruitment Committee **BE FORMED**;
2. That four (4) Regional Councillors **BE APPOINTED** to the CAO Recruitment Committee; and
3. That the process for appointing members of Regional Council to serve on the CAO Recruitment Committee **BE CONDUCTED** at the Regional Council meeting being held on March 26, 2020.

Minute Item No. 5.3

CLK 4-2020

**Policy Update – Whistleblower Policy, Code of Ethics-Conflict of Interest Policy,
and Recruitment and Selection Policy**

That Report CLK 4-2020, dated March 11, 2020, respecting Whistleblower Policy, Code of Ethics-Conflict of Interest Policy, and Recruitment and Selection Policy, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Whistleblower Policy (Appendix 1 to Report CLK 4-2020) **BE APPROVED**;
2. That the updated Policy C-A-007 Code of Ethics - Conflict of Interest (Appendix 2 to Report CLK 4-2020), **BE APPROVED**; and
3. That the updated Policy C-HR-010 Recruitment and Selection (formerly Employment and Staffing) (Appendix 3 to Report CLK 4-2020) **BE APPROVED**.

Minute Item No. 5.4

CSD 3-2020

Request to Write-Off Outstanding Amounts Over \$25,000

That Report CSD 3-2020, dated March 11, 2020, respecting Request to Write-Off Outstanding Amounts Over \$25,000, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the write-off of uncollectible accounts receivable totaling \$100,348.58 **BE APPROVED**.

Minute Item No. 5.5

CSD 16-2020

Procurement Process for Insurance and Risk Management Services

That Report CSD 16-2020, dated March 11, 2020, respecting Procurement Process for Insurance and Risk Management Services, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That staff **BE AUTHORIZED** to commence the procurement process for the acquisition of insurance and risk management services utilizing a Request for Proposal ("RFP") process which employs the same methodology/wording as was issued in 2017, with the exception of engaging the services of a Fairness Advisor Commissioner;
2. That staff **BE AUTHORIZED** to procure the services of a Subject Matter Expert to assist with the RFP process and to provide an objective coverage compliance analysis report for evaluators; and
3. That staff **BE AUTHORIZED** to procure insurance and risk management services for a three year contract period with an option in favour of Niagara Region to extend the contract on the same terms and conditions for an additional term of up to two years.

Minute Item No. 5.6

CSD 21-2020

Canadian Radio-television Telecommunications Commission (CRTC) Broadband Fund

That CSD 21-2020, dated March 11, 2020, respecting Canadian Radio-television Telecommunications Commission (CRTC) Broadband Fund, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That staff **BE AUTHORIZED** to redirect funding previously committed to the application of Connect to Innovate (CTI) program to fund an application to the federal CRTC Broadband Fund, not to exceed a contribution of \$400,000.

Minute Item No. 5.7

CSD 22-2020

Initiation Report for 2020 Capital Funds – 911 Backup Rationalization

That Report CSD 22-2020, dated March 11, 2020, respecting Initiation Report for 2020 Capital Funds – 911 Backup Rationalization, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That financing in the amount of \$1,000,000, **BE INITIATED** from the capital budget for 911 Backup Rationalization (20001271) and that the project **BE FUNDED** as follows:
 - Capital Levy: \$1,000,000; and
2. That staff **BE AUTHORIZED** to amend Recommendation #2 of Report CSD 4-2017, the existing agreement with Niagara Regional Police Services (NRPS) respecting the Region's commitment to maintain 68 Church Street, St. Catharines as an interim backup 911/NRPS Communications Centre, to reflect that the NRPS 3 District facility be outfitted and maintained as the temporary and interim backup 911/NRPS Communications Centre until such time as a permanent backup centre is established.

Minute Item No. 6.1

CSC-C 5-2020

Statement of Remuneration and Expenses for Members of Council and Council Appointees for 2019

That Correspondence Item CSC-C 5-2020, being a memorandum from T. Harrison, Commissioner/Treasurer, dated March 11, 2020, respecting Statement of Remuneration and Expenses for Members of Council and Council Appointees for 2019, **BE RECEIVED** for information.

Minute Item No. 9.1

Confidential CSD 10-2020

A Matter Respecting Litigation and A Matter of Advice that is Subject to Solicitor-Client Privilege under s. 239(2) of the Municipal Act, 2001 – Carillion Canada Inc. v. Regional Municipality of Niagara (RMON) re Niagara Regional Police Services (NRPS) Headquarters and 2 District

That Confidential Report CSD 10-2020, dated March 11, 2020, respecting A Matter Respecting Litigation and A Matter of Advice that is Subject to Solicitor-Client Privilege under s. 239(2) of the *Municipal Act, 2001* – Carillion Canada Inc. v. Regional Municipality of Niagara (RMON) re Niagara Regional Police Services (NRPS) Headquarters and 2 District, **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Minute Item No. 9.2

Confidential CSD 14-2020

A Matter of Advice that is Subject to Solicitor-Client Privilege and Respecting Litigation – Summary of Civil Lawsuits Commenced Against the Regional Municipality of Niagara (Niagara Region), Niagara Regional Police Services (NRPS) and Niagara Regional Housing (NRH)

That Confidential Report CSD 14-2020, dated March 11, 2020, respecting A Matter of Advice that is Subject to Solicitor-Client Privilege and Respecting Litigation – Summary of Civil Lawsuits Commenced Against the Regional Municipality of Niagara (Niagara Region), Niagara Regional Police Services (NRPS) and Niagara Regional Housing (NRH), **BE RECEIVED** and the recommendations contained therein **BE APPROVED**.

Minute Item No. 9.3

Confidential Verbal Update

A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor-Client Privilege under s. 239(2) of the Municipal Act, 2001 - Application for Judicial Review - Niagara Home Builders' Association

That the Confidential Verbal Update respecting, A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor-Client Privilege under s. 239(2) of the Municipal Act, 2001 - Application for Judicial Review - Niagara Home Builders' Association, **BE RECEIVED** for information.