

MEMORANDUM

PWC-C 12-2020

Subject: Procurement Progress Report Liquid Biosolids & Residual Management

Date: May 12, 2020

To: Public Works Committee

From: Bart Menage, Director Procurement & Strategic Acquisitions

As requested at February 11, 2020 Public Works Committee, Procurement provides the following Progress Report for the Liquid Biosolids & Residuals Management Program.

Fairness Commissioner: The non-binding Request for Quotation closed on March 12, 2020 and of the five (5) submissions electronically opened at the closing, the lowest compliant bid was from Optimus SBR Inc for the bid amount of \$8312.50 excluding HST

Subject Matter Expert: The non-binding Request for Quotation closed on March 19, 2020 and of the three (3) submissions electronically opened at the closing, the lowest compliant bid was from CH2M Hill Canada Limited (Jacobs) for the bid amount of \$27,430.00 excluding HST

Pursuant to a March 30, 2020 Project Kick Off meeting with Regional Staff and representatives from the aforementioned companies, Procurement has scheduled weekly project meetings; set up a SharePoint site for the RFP and affirm that the project is on schedule for bid issuance on May 1, 2020.

As part of the Fairness Commissioners assignment, they reviewed the procurement process undertaken by Niagara Region for the services of a Subject Matter Expert.

"We certify that the principles of openness, fairness, consistency and transparency have been, in our opinion, properly established and maintained and all Proponents treated consistently in the evaluation process and in accordance with the Project RFQ documents. Furthermore, we were not made aware of any issues that emerged during the process that would have impaired the fairness of this initiative."

Respectfully submitted and signed by

Bart Menage, CSCMP, CRM, C.P.M.
Director, Procurement & Strategic Acquisitions