

**THE REGIONAL MUNICIPALITY OF NIAGARA  
CORPORATE SERVICES COMMITTEE  
OPEN SESSION**

**CSC 4-2020  
Wednesday, May 13, 2020  
Council Chamber/Teleconference  
Niagara Region Headquarters, Campbell West  
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Foster (Committee Chair), Whalen (Committee Vice-Chair)

Committee Members Present via Zoom: Bradley (Regional Chair), Butters, Campion, Diodati, Easton, Edgar, Fertich, Gale, Heit, Ip, Redekop, Rigby

Council Members Present via Zoom: Zalepa

Staff Present in the Council Chamber: T. Harrison, Commissioner/Treasurer, Corporate Services, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer

Staff Present via Zoom: D. Gibbs, Director, Legal & Court Services, , A. Jugley, Commissioner, Community Services, H. Koning, Director, Senior Services, K. Lotimer, Legislative Coordinator, F. Marcella, Manager, Internal Audit, F. Meffe, Director, Human Resources, B. Menage, Director, Procurement & Strategic Acquisitions, M. Steele, Associate Director, Reporting & Analysis, M. Trennum, Deputy Regional Clerk

Others Present via Zoom: T. Ferguson, Audit Partner, Deloitte LLP

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**1. CALL TO ORDER**

Committee Chair Foster called the meeting to order at 9:30 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST**

Councillor Campion declared an indirect pecuniary interest with respect to Confidential CSD 25-2020 (Agenda Item 8.1), respecting A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor – Client Privilege under s. 239(2) of the Municipal Act, 2001 – Update regarding Application for Judicial Review – Niagara Home Builders' Association, as the City of Welland is named in the court documents and as the Mayor of Welland, he is considered an employee of the City.

Councillor Gale declared an indirect pecuniary interested with respect to Report CSD 26-2020 (Agenda Item 5.2), respecting Long-Term Care Redevelopment Procurement Process, as his daughter-in-law is employed at a long-term care home.

**3. PRESENTATIONS**

There were no presentations.

**4. DELEGATIONS**

There were no delegations.

**5. ITEMS FOR CONSIDERATION**

5.1 CSD 33-2020  
2019 Audited Consolidated Financial Statements

Melanie Steele, Associate Director, Reporting & Analysis and Trevor Ferguson, Audit Partner, Deloitte LLP, provided information respecting 2019 Audited Consolidated Financial Statements. Topics of the presentation included:

- Year-end Overview
- Consolidated Financial Statement Highlights
- Audit Findings Report
- Next Steps

Moved by Councillor Rigby  
Seconded by Councillor Whalen

That Report CSD 33-2020, dated May 13, 2020, respecting 2019 Audited Consolidated Financial Statements, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the audited consolidated financial statements of the Regional Municipality of Niagara (the “Niagara Region”), including the sinking fund financial statements and the trust fund financial statements, for the year ended December 31, 2019, **BE APPROVED**;
2. That the audit findings report pertaining to the audited consolidated financial statement of the Niagara Region for the year ended December 31, 2019, **BE RECEIVED** for information; and
3. That staff **BE DIRECTED** to co-ordinate with the auditors to finalize the statements as presented.

**Carried**

5.2 CSD 26-2020

Long-Term Care (LTC) Redevelopment Procurement Process

Moved by Councillor Fertich  
Seconded by Councillor Butters

That Report CSD 26-2020, dated May 13, 2020, respecting Long-Term Care (LTC) Redevelopment Procurement Process, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the procurement process for the Long-Term Care (LTC) Redevelopment project, outlined in Report CSD 26-2020, **BE APPROVED**;
2. That the evaluation criteria to be used for prequalification of General Contractors for the LTC Redevelopment Project, contained in Appendix 1 of Report CSD 26-2020, **BE APPROVED**; and
3. That staff **BE AUTHORIZED** to proceed with the approved procurement process.

**Carried**

5.3 CSD 36-2020  
Management of Sick Benefits Audit

Moved by Councillor Diodati  
Seconded by Councillor Gale

That Report CSD 36-2020, dated May 13, 2020, respecting Management of Sick Benefits Audit, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That staff **BE DIRECTED** to implement the recommendations in Appendix 1 of Report CSD 36-2020, respecting Management of Sick Benefits Audit Report.

**Carried**

6. **CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Easton  
Seconded by Councillor Campion

That the following items **BE RECEIVED** for information:

CSC-C 7-2020  
COVID-19 Response and Business Continuity in Corporate Services  
CSD 24-2020  
Regional Development Charges Treasurer's Statement 2019

**Carried**

Correspondence Item 6.3 was considered separately as follows:

6.3 CSC-C 6-2020  
Referral of Motion from Regional Council Meeting of April 23, 2020

Moved by Councillor Easton  
Seconded by Councillor Campion

That Correspondence Item CSC-C 6-2020, being a memorandum from A.-M. Norio, Regional Clerk, dated May 13, 2020, respecting Referral of Motion from Regional Council Meeting of April 23, 2020, **BE RECEIVED**; and

That Niagara Region **BE DIRECTED** to coordinate amongst Niagara municipalities and other stakeholders with higher levels of government with respect to how we fund operational and infrastructure expenses.

The following friendly **amendment** was accepted by the Committee Chair, and the mover and seconder of the motion:

That Niagara Region **BE DIRECTED** to coordinate amongst Niagara municipalities and other stakeholders **efforts to secure long-term commitments from the provincial and federal governments** ~~with higher levels of government with respect to~~ **what services and infrastructure are funded through property taxation.** ~~how we fund operational and infrastructure expenses.~~

Moved by Councillor Easton  
Seconded by Councillor Campion

That the following motion, **BE REFERRED** to staff to provide a report for the Corporate Services Committee meeting being held on June 17, 2020:

That Niagara Region **BE DIRECTED** to coordinate amongst Niagara municipalities and other stakeholders efforts to secure long-term commitments from the provincial and federal governments with respect to what services and infrastructure are funded through property taxation.

**Carried**

## 7. **OTHER BUSINESS**

### 7.1 Direct Election of the Regional Chair

Councillor Ip requested information respecting the motion concerning direct election of the Regional Chair, that was referred to the Corporate Services Committee by Regional Council at its meeting held on March 23, 2020. Ann-Marie Norio, Regional Clerk, advised that it would be included on the agenda for the Corporate Service Committee meeting being held on June 17, 2020.

### 7.2 Suggested Content for Report on Coordination of Efforts to Secure Long-Term Commitments (Minute Item 6.3)

Councillor Redekop requested that the report to be considered at the Corporate Services Committee meeting being held on June 17, 2020, respecting the coordination of efforts to secure long-term commitments, considers the following: the importance of timing, specific wording, the creation of a concise plan to bring forward to the upper levels of government, and input from all local municipalities. Todd Harrison, Commissioner/Treasurer, Corporate Services, advised that he will include this as a discussion item on the agenda for the next Area Treasurers' meeting.

8. **CLOSED SESSION**

Committee did not resolve into closed session.

9. **BUSINESS ARISING FROM CLOSED SESSION ITEMS**

9.1 **Confidential CSD 25-2020**

A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor – Client Privilege under s. 239(2) of the Municipal Act, 2001 – Update regarding Application for Judicial Review – Niagara Home Builders’ Association

Moved by Councillor Ip  
Seconded by Councillor Edgar

That Confidential Report CSD 25-2020, dated May 12, 2020, respecting A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor – Client Privilege under s. 239(2) of the Municipal Act, 2001 – Update regarding Application for Judicial Review – Niagara Home Builders’ Association, **BE RECEIVED** for information.

**Carried**

10. **NEXT MEETING**

The next meeting will be held on Wednesday, June 17, 2020 at 9:30 a.m.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:49 a.m.

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Councillor Foster  
Committee Chair

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Kelly Lotimer  
Legislative Coordinator

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Ann-Marie Norio  
Regional Clerk