

**THE REGIONAL MUNICIPALITY OF NIAGARA
CORPORATE SERVICES COMMITTEE
OPEN SESSION**

**CSC 4-2020
Wednesday, May 13, 2020
Council Chamber/Teleconference
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Foster (Committee Chair), Whalen (Committee Vice-Chair)

Committee Members Present via Zoom: Bradley (Regional Chair), Butters, Campion, Diodati, Easton, Edgar, Fertich, Gale, Heit, Ip, Redekop, Rigby

Council Members Present via Zoom: Zalepa

Staff Present in the Council Chamber: T. Harrison, Commissioner/Treasurer, Corporate Services, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer

Staff Present via Zoom: D. Gibbs, Director, Legal & Court Services, , A. Jugley, Commissioner, Community Services, H. Koning, Director, Senior Services, K. Lotimer, Legislative Coordinator, F. Marcella, Manager, Internal Audit, F. Meffe, Director, Human Resources, B. Menage, Director, Procurement & Strategic Acquisitions, M. Steele, Associate Director, Reporting & Analysis, M. Trennum, Deputy Regional Clerk

Others Present via Zoom: T. Ferguson, Audit Partner, Deloitte LLP

1. CALL TO ORDER

Committee Chair Foster called the meeting to order at 9:30 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST

Councillor Campion declared an indirect pecuniary interest with respect to Confidential CSD 25-2020 (Agenda Item 8.1), respecting A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor – Client Privilege under s. 239(2) of the Municipal Act, 2001 – Update regarding Application for Judicial Review – Niagara Home Builders' Association, as the City of Welland is named in the court documents and as the Mayor of Welland, he is considered an employee of the City.

Councillor Gale declared an indirect pecuniary interested with respect to Report CSD 26-2020 (Agenda Item 5.2), respecting Long-Term Care Redevelopment Procurement Process, as his daughter-in-law is employed at a long-term care home.

3. PRESENTATIONS

There were no presentations.

4. DELEGATIONS

There were no delegations.

5. ITEMS FOR CONSIDERATION

5.1 CSD 33-2020

2019 Audited Consolidated Financial Statements

Melanie Steele, Associate Director, Reporting & Analysis and Trevor Ferguson, Audit Partner, Deloitte LLP, provided information respecting 2019 Audited Consolidated Financial Statements. Topics of the presentation included:

- Year-end Overview
- Consolidated Financial Statement Highlights
- Audit Findings Report
- Next Steps

Moved by Councillor Rigby
Seconded by Councillor Whalen

That Report CSD 33-2020, dated May 13, 2020, respecting 2019 Audited Consolidated Financial Statements, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the audited consolidated financial statements of the Regional Municipality of Niagara (the "Niagara Region"), including the sinking fund financial statements and the trust fund financial statements, for the year ended December 31, 2019, **BE APPROVED**;
2. That the audit findings report pertaining to the audited consolidated financial statement of the Niagara Region for the year ended December 31, 2019, **BE RECEIVED** for information; and
3. That staff **BE DIRECTED** to co-ordinate with the auditors to finalize the statements as presented.

Carried

5.2 CSD 26-2020

Long-Term Care (LTC) Redevelopment Procurement Process

Moved by Councillor Fertich
Seconded by Councillor Butters

That Report CSD 26-2020, dated May 13, 2020, respecting Long-Term Care (LTC) Redevelopment Procurement Process, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the procurement process for the Long-Term Care (LTC) Redevelopment project, outlined in Report CSD 26-2020, **BE APPROVED**;
2. That the evaluation criteria to be used for prequalification of General Contractors for the LTC Redevelopment Project, contained in Appendix 1 of Report CSD 26-2020, **BE APPROVED**; and
3. That staff **BE AUTHORIZED** to proceed with the approved procurement process.

Carried

5.3 CSD 36-2020

Management of Sick Benefits Audit

Moved by Councillor Diodati

Seconded by Councillor Gale

That Report CSD 36-2020, dated May 13, 2020, respecting Management of Sick Benefits Audit, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That staff **BE DIRECTED** to implement the recommendations in Appendix 1 of Report CSD 36-2020, respecting Management of Sick Benefits Audit Report.

Carried

6. **CONSENT ITEMS FOR INFORMATION**

Moved by Councillor Easton

Seconded by Councillor Champion

That the following items **BE RECEIVED** for information:

CSC-C 7-2020

COVID-19 Response and Business Continuity in Corporate Services

CSD 24-2020

Regional Development Charges Treasurer's Statement 2019

Carried

Correspondence Item 6.3 was considered separately as follows:

6.3 CSC-C 6-2020

Referral of Motion from Regional Council Meeting of April 23, 2020

Moved by Councillor Easton

Seconded by Councillor Champion

That Correspondence Item CSC-C 6-2020, being a memorandum from A.-M. Norio, Regional Clerk, dated May 13, 2020, respecting Referral of Motion from Regional Council Meeting of April 23, 2020, **BE RECEIVED**; and

That Niagara Region **BE DIRECTED** to coordinate amongst Niagara municipalities and other stakeholders with higher levels of government with respect to how we fund operational and infrastructure expenses.

The following friendly **amendment** was accepted by the Committee Chair, and the mover and seconder of the motion:

That Niagara Region **BE DIRECTED** to coordinate amongst Niagara municipalities and other stakeholders **efforts to secure long-term commitments from the provincial and federal governments** ~~with higher levels of government with respect to~~ **what services and infrastructure are funded through property taxation.** ~~how we fund operational and infrastructure expenses.~~

Moved by Councillor Easton
Seconded by Councillor Campion

That the following motion, **BE REFERRED** to staff to provide a report for the Corporate Services Committee meeting being held on June 17, 2020:

That Niagara Region **BE DIRECTED** to coordinate amongst Niagara municipalities and other stakeholders efforts to secure long-term commitments from the provincial and federal governments with respect to what services and infrastructure are funded through property taxation.

Carried

7. OTHER BUSINESS

7.1 Direct Election of the Regional Chair

Councillor Ip requested information respecting the motion concerning direct election of the Regional Chair, that was referred to the Corporate Services Committee by Regional Council at its meeting held on March 23, 2020. Ann-Marie Norio, Regional Clerk, advised that it would be included on the agenda for the Corporate Service Committee meeting being held on June 17, 2020.

7.2 Suggested Content for Report on Coordination of Efforts to Secure Long-Term Commitments (Minute Item 6.3)

Councillor Redekop requested that the report to be considered at the Corporate Services Committee meeting being held on June 17, 2020, respecting the coordination of efforts to secure long-term commitments, considers the following: the importance of timing, specific wording, the creation of a concise plan to bring forward to the upper levels of government, and input from all local municipalities. Todd Harrison, Commissioner/Treasurer, Corporate Services, advised that he will include this as a discussion item on the agenda for the next Area Treasurers' meeting.

8. **CLOSED SESSION**

Committee did not resolve into closed session.

9. **BUSINESS ARISING FROM CLOSED SESSION ITEMS**

9.1 **Confidential CSD 25-2020**

A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor – Client Privilege under s. 239(2) of the Municipal Act, 2001 – Update regarding Application for Judicial Review – Niagara Home Builders' Association

Moved by Councillor Ip
Seconded by Councillor Edgar

That Confidential Report CSD 25-2020, dated May 12, 2020, respecting A Matter Respecting Litigation and a Matter of Advice that is Subject to Solicitor – Client Privilege under s. 239(2) of the Municipal Act, 2001 – Update regarding Application for Judicial Review – Niagara Home Builders' Association, **BE RECEIVED** for information.

Carried

10. **NEXT MEETING**

The next meeting will be held on Wednesday, June 17, 2020 at 9:30 a.m.

11. **ADJOURNMENT**

There being no further business, the meeting adjourned at 11:49 a.m.

Councillor Foster
Committee Chair

Kelly Lotimer
Legislative Coordinator

Ann-Marie Norio
Regional Clerk