

**THE REGIONAL MUNICIPALITY OF NIAGARA
PUBLIC WORKS COMMITTEE
MINUTES**

**PWC 5-2020
Tuesday, June 16, 2020
Council Chamber/Teleconference
Niagara Region Headquarters, Campbell West
1815 Sir Isaac Brock Way, Thorold, ON**

Committee Members Present in the Council Chamber: Rigby (Committee Chair)

Committee Members Present via Teleconference: Bradley (Regional Chair), Diodati, Edgar (Committee Vice-Chair), Fertich, Foster, Gale, Heit, Insinna, Ip, Junkin, Nicholson, Sendzik, Steele, Ugulini, Witteveen, Zalepa

Absent/Regrets: Chiocchio, Disero

Staff Present in the Council Chamber: E. Fabiani, Technology Support Analyst, A.-M. Norio, Regional Clerk, R. Tripp, Acting Chief Administrative Officer, B. Zvaniga, Interim Commissioner, Public Works

Staff Present via Teleconference: D. Ane, Manager, Program Financial Support, T. Cimino, Associate Director, Water and Wastewater Engineering, C. Habermebl, Director, Waste Management Services, T. Harrison, Commissioner/Treasurer, Corporate Services, J. Mazurek, Waste Management Program Manager, S. McPetrie, Waste Management Services Advisor, B. Menage, Director, Procurement and Strategic Acquisitions, M. Robinson, Director, GO Implementation Office, C. Ryall, Director, Transportation Services, S. Tait, Manager, Waste Collection and Diversion, H. Talbot, Financial and Special Projects Consultant, L. Torbicki, Acting Director, Waste Management Services, M. Trennum, Deputy Regional Clerk

1. CALL TO ORDER

Committee Chair Rigby called the meeting to order at 9:30 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

3. PRESENTATIONS

There were no presentations.

4. **DELEGATIONS**

There were no delegations.

5. **ITEMS FOR CONSIDERATION**

5.1 **PW 23-2020**

Update on Transition of the Residential Blue Box Program to Full Producer Responsibility

Jennifer Mazurek, Waste Management Program Manager, provided information respecting Update on Transition of the Residential Blue Box Program to Full Producer Responsibility. Topics of the presentation included:

- Background
- Regulations
- AMO Request
- Recommendations
 - Proposed Transition Date
 - Niagara Region's Role
 - Final Considerations

Moved by Councillor Insinna
Seconded by Councillor Edgar

That Report PW 23-2020, dated June 16, 2020, respecting Blue Box Program Transition to Full Producer Responsibility, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Regional Clerk **BE AUTHORIZED** to respond to the Association of Municipalities of Ontario's request that municipal governments pass a resolution to provide a preferred date to transition the residential Blue Box program to full producer responsibility, if provided the opportunity to self-determine (between January 1, 2023 and December 31, 2025), with the following:
 - a) Niagara Region's preferred date to transition the residential Blue Box program to full producer responsibility is as early as possible in the transition period, which is on January 1, 2023, subject to cost benefit analysis when the Blue Box regulation is finalized;
 - b) Niagara Region expresses interest in providing curbside and depot Blue Box collection and haulage services on behalf of producers, subject to mutually agreeable commercial terms, including service duration, beginning on January 1, 2023;

- c) Niagara Region anticipates completion of the Material Recovery Facility (MRF) Phase 4 Opportunity Review in late 2020, which will inform how or if the MRF asset will be potentially divested and Niagara Region's potential role in processing services; and
2. That the draft resolution as outlined in Appendix 1 to Report PW 23-2020 **BE APPROVED** and sent to Association of the Municipalities of Ontario and the Ministry of the Environment, Conservation and Parks.

Carried

5.2 PW 27-2020

2020-T-18 DeCew Falls Water Treatment Plant (WTP) Plant 3 Upgrades
Contract 1 – Tender Award

Moved by Councillor Gale
Seconded by Councillor Witteveen

That Report PW 27-2020, dated June 16, 2020, respecting 2020-T-18 DeCew Falls Water Treatment Plant (WTP) Plant 3 Upgrades Contract 1 – Tender Award, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. Contract 2020-T-18 DeCew Falls WTP Plant 3 Upgrades Contract 1 in the City of St Catharines **BE AWARDED** to Kenaidan Contracting Ltd. at their bid price of \$11,889,430.60 (including 13% HST); and
2. That the original Contract amount of \$955,572.07 (including 13% HST) awarded to Associated Engineering Ltd. **BE INCREASED** by \$251,727.84 (including 13% HST), for a total revised Contract of \$1,207,299.91 (including 13% HST) for DeCew Falls WTP Plant 3 Upgrades for the provision of Contract Administration and Inspection Services for DeCew Falls WTP Plant 3 Upgrades Contract 1.

Carried

6. CONSENT ITEMS FOR INFORMATION

6.1 PWC-C 20-2020

COVID-19 Response and Business Continuity in Public Works

Moved by Councillor Ip

Seconded by Councillor Edgar

That Correspondence Item PWC-C 20-2020, being a memorandum from B. Zvaniga, Interim Commissioner, Public Works, dated June 16, 2020, respecting COVID-19 Response and Business Continuity in Public Works, **BE RECEIVED** for information.

Carried

6.2 PWC-C 14-2020

Overview of the Communications Strategy and Public Education Campaign for the Collection Service Level Changes

John Armstrong, Armstrong Strategy Group, provided information respecting Curbside Collection Changes Communications Campaign. Topics of the presentation included:

- Communications Campaign Objectives
- Key Components of the Campaign
- Communications Strategy - Rationale, Approach and Methodology
- Target Audiences
- Slogan - Box It. Bin It. Sort It.
- Key Message Platform
- Phasing
- New Communication Materials

Moved by Councillor Ip

Seconded by Councillor Nicholson

That Correspondence Item PWC-C 14-2020, being a memorandum from Susan McPetrie, Waste Management Services Advisor, dated June 16, 2020, respecting Overview of the Communications Strategy and Public Education Campaign for the Collection Service Level Changes, **BE RECEIVED** for information.

Carried

6. CONSENT ITEMS FOR INFORMATION

Moved by Councillor Foster
Seconded by Councillor Insinna

That the following items **BE RECEIVED** for information:

PW 9-2020

Niagara Escarpment Crossing Update

PWC-C 15-2020

Livingston Avenue Extension Environmental Assessment

PWC-C 17-2020

Councillor Information Request - Snowplow Costs

PWC-C 19-2020

Regional Road 38 (Martindale Road) Bridge Structure Closure

PWC-C 18-2020

Procurement Progress Report Liquid Biosolids & Residual Management

Carried

Councillor Information Request(s):

Provide information respecting the Hwy 407 funding model (PW 9-2020).
Councillor Zalepa.

7. OTHER BUSINESS

7.1 Claim Process for Incidents occurring on Regional Roads

Councillor Zalepa request information respecting the claims process for damage to a vehicle resulting from an incident on a Regional Road. Ron Tripp, Acting Chief Administrative Officer, advised that staff will provide information respecting the process.

7.2 Impact of COVID-19 on the use of Crosswalk Indicator Buttons

Councillor Witteveen requested information about options to make crosswalk signals automatic in light of COVID-19. Carolyn Ryall, Director, Transportation Services, advised that information respecting the recommended safe use of crosswalk buttons is available on Niagara Region's website, and would be circulated to Committee members for their reference.

8. CLOSED SESSION

Moved by Councillor Edgar
Seconded by Councillor Foster

That the Public Works Committee **DO NOW MOVE** into closed session to receive confidential information respecting:

A Matter of Commercial Information, which if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, under s. 239(2) of the Municipal Act, 2001 - Procurement Process for Material Recycling Facility (MRF) Opportunity Review – Phase 4

Carried

Committee resolved into closed session at 11:29 a.m.

9. BUSINESS ARISING FROM CLOSED SESSION ITEMS

Committee reconvened in open session at 12:07 p.m. with the following individuals in attendance:

Committee Members Rigby (Committee Chair)
Present in the Council
Chamber:

Committee Members Edgar (Committee Vice-Chair), Fertich, Foster, Heit, Insinna, Ip,
Present via Nicholson, Sendzik, Steele, Ugulini, Witteveen
Teleconference:

Absent/Regrets: Bradley (Regional Chair), Diodati, Chiocchio, Disero, Gale,
Junkin, Zalepa

Staff Present in the M. Lewis, Technology Support Analyst, A.-M. Norio, Regional
Council Chamber: Clerk, R. Tripp, Acting Chief Administrative Officer, B. Zvaniga,
Interim Commissioner, Public Works

Staff Present via C. Habermebl, Director, Waste Management Services, T.
Teleconference: Harrison, Commissioner/Treasurer, Corporate Services, J.
Mulligan, Procurement Manager, H. Talbot, Financial and
Special Projects Consultant, L. Torbicki, Acting Director, Waste
Management Services, M. Trennum, Deputy Regional Clerk, B.
Wilson, Legal Counsel

9.1 Confidential PW 17-2020

A Matter of Commercial Information, which if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, under s. 239(2) of the Municipal Act, 2001 - Procurement Process for Material Recycling Facility (MRF) Opportunity Review – Phase 4

Moved by Councillor Steele
Seconded by Councillor Heit

That Confidential Report PW 17-2020, dated June 16, 2020, respecting A Matter of Commercial Information, which if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, under s. 239(2) of the Municipal Act, 2001 - Procurement Process for Material Recycling Facility (MRF) Opportunity Review – Phase 4, **BE RECEIVED** and the recommendation contained therein **BE APPROVED**.

Carried

10. NEXT MEETING

The next meeting will be held on Tuesday, July 14, 2020, in the Council Chamber, Regional Headquarters.

11. ADJOURNMENT

There being no further business, the meeting adjourned at 12:09 p.m.

Councillor Rigby
Committee Chair

Matthew Trennum
Deputy Regional Clerk

Ann-Marie Norio
Regional Clerk